PREAMBLE
We, the undergraduate students of Indiana University-Purdue University Indianapolis, in order to encourage democratic thought and action through self-governance and to facilitate a collaborative environment to positively impact undergraduate students, the campus and community, do hereby establish this constitution.

Additionally, we establish this constitution in order to:

- Provide students the opportunity for representation by a Student Government in consideration of student affairs by Indiana University, as declared in the Indiana University-Purdue University Indianapolis Code of Student Rights, Responsibilities, and Conduct (Part 1, Section C);
- Provide an official and representative undergraduate student government;
- Provide undergraduate students a voice in the affairs of the University;
- Investigate undergraduate student problems and take appropriate action;
- Afford undergraduate students the opportunity to develop leadership skills and experience;
- Provide the means for undergraduate students to affect their own opportunities for learning;
- Establish a community of undergraduate student life that supports learning; and
- To affect change.

ARTICLE I: NAME
The Organization previously called the Undergraduate Student Assembly, will now be called the Undergraduate Student Government, hereafter referred to as USG.

ARTICLE II: DEFINITIONS
The following terms, whenever appearing in the Constitution with initial capital letters, shall have the following respective meanings:

1. An Undergraduate Student of Indiana University-Purdue University Indianapolis (IUPUI) is a person who is admitted and enrolled in any undergraduate credit-bearing course or program in any school or division of IUPUI.
2. General Elections shall refer to the annual elections held no later than the second week of April for offices for which qualified persons have been received except for the case of University College for which an election may be held within the first four weeks of the Fall Semester.
3. Eligible to Vote shall refer to any Undergraduate Student unless otherwise prohibited within this Constitution.
4. A Senator is a person that has been elected from within a school, unit, or the Council of Organizations to represent the views of their constituency and have a vote in the Senate.
5. A Student Organization is a school-based or a non-school-based organization which has registered with the office of Campus and Community Life and the Council of Organizations Secretary.
6. A Representative is a person from a school-based Student Organization or non-school-based Student Organization who has been elected from his or her organization to represent the views of the organization.
7. A Council Representative is any voting member on a School Council.
8. A Council Officer is any officer (e.g., President, Secretary, or Treasurer) on a School Council.
9. Academic Semester is the fall semester or the spring semester.
10. Chamber refers to either the Senate or the Council of Organizations.
11. Affidavit of Eligibility is a form filed by a school-based Student Organization’s President, non-school-based Student Organization’s President, or a School Council’s President identifying the organization or council’s interest in being involved in the USG, identifying the contact
information for the organization or council’s officers and Senators or Representatives and Alternates, and authorizing the Senators, Representatives, and Alternates to represent their respective group on the respective Chamber.

12. **Student Activity Fee (SAF)** is the mandatory fee assessed by the Office of the Bursar bearing the name the “IUPUI Student Activity Fee.”

13. **Good Standing** shall mean that the Undergraduate Student must have completed three credit hours at IUPUI and be in good academic standing as determined by their school or unit and be in good standing with the Office of the Dean of Students. The student must give permission to release disciplinary information as determined by the Office of the Dean of Students.

14. An **Alternate** shall refer to an Undergraduate Student in Good Standing that has been appointed by the school, unit, or Council of Organizations and is on record with USG.

15. **Oversight** shall be understood as watchful and responsible care.

**ARTICLE III: ELIGIBILITY REQUIREMENTS FOR VOTING**

Only Undergraduate Students of IUPUI are Eligible to Vote during the General Elections.

**ARTICLE IV: SENATE**

**A. ELIGIBILITY**

1. Any Undergraduate Student is eligible to run for a Senate office upon meeting the criteria described in this Article.
2. Students running for a school-based or unit-based Senate office must be enrolled in the school or unit for which they are representing when they petition for office and when they hold office.
3. A Senator elected from a school or unit shall not hold a seat in the Council of Organizations.
4. The student running for or holding office must be in Good Standing.

**B. STUDENT SENATE**

1. **Purpose**
   a. The Senate is the principle legislative body of the USG.
   b. The Senate maintains a network of communication with Undergraduate Students.
   c. The Senate makes recommendations to the Administration for the welfare of the Undergraduate Students.
   d. The Senate makes recommendations to the Dean of Students for the allocation of the portion of the SAF collected from the Undergraduate Students for distribution by the USG. This allocation to School Councils shall be contingent on those Councils maintaining active Membership in USG. The funds will be allocated in accordance with the guidelines provided by the Administration.
2. **Membership**
   a. The Senate shall be composed of two Senators from each undergraduate degree-granting school, two Senators representing University College, and four Senators representing the Council of Organizations.
   b. Executive Officers shall serve as ex-officio members of the Senate.
3. **Meetings**
   a. The Senate shall conduct regular bi-weekly meetings during all months except May, June, July, August and December and shall establish regular bi-weekly meeting times, which shall be published and posted online and in the student newspaper.
   b. Special meetings may be determined by the Executive Board or the Senate as necessary to conduct business.
   c. Special meetings shall be called when warranted.
   d. A quorum shall be a simple majority of Senators. If quorum is not met Senators present may resolve to a committee of the whole to accomplish objectives, but can not pass resolutions.
   e. The Senators may exclude non-Senators from any proceeding of a meeting when mandated or recommended to do so by federal, state, or local law. Members of the
Executive Board and appropriate University officials may remain in the room when the meeting is closed.

f. The Chancellor or his representative will have floor privileges. Further, persons who have been approved by the USG for a specific report or duty may have floor privileges for that purpose.

g. No less than ten minutes of each regular Senate meeting shall be reserved for the purpose of any Undergraduate Student who is not a Senator or officer of the USG to secure floor privileges in the senate by petitioning the Senate Leader in advance of a meeting and obtaining notification from the Senate Leader that floor privileges have been granted.

4. Duties to the Constituency

a. Senators shall report to their School Council at the council’s regular meetings to keep their membership informed of USG issues and events.

b. Senators elected from the Council of Organizations shall report to the Council of Organizations’ regular meetings to keep their membership informed of USG issues and events.

5. Duties to the Senate

a. Senators shall be present at all regular and special meetings of the Senate.

b. Senators shall act in accordance with attendance requirements in Article VIII. Should both Senate seats be declared vacant, the School Council forfeits its SAF allocation and voting privileges as described in Article V. If only one Senate seat is declared vacant, the School Council does not lose funding but loses that vote in the Senate.

c. Senators shall be present at all meetings of at least one committee for which they are appointed by the Senate Leader.

d. Senators may designate an Alternate who shall have voting privileges in the absence of the Senator and will be counted toward establishing a quorum and toward attendance requirements.

e. Senators shall confer with the students within their School Council, school, unit, or the Council of Organizations to learn and to represent the interests of their constituents.

ARTICLE V: COUNCILS AND ORGANIZATIONS

A. COUNCIL OF ORGANIZATIONS

1. The USG empowers the Council of Organizations to represent and support student organizations.

2. The Council of Organizations shall adopt the USG Code of the Council of Organizations in accordance with provisions established within this Constitution.

3. The Vice President of the USG shall preside over and lead the meetings of the Council of Organizations. The Vice President shall also represent the Council to the Executive Board.

4. The Council of Organizations shall elect four Senators by a simple majority to represent student organizational interests to the Senate.

5. The Council of Organizations may by election, replace a Senator of the Council if the Senator has received a probationary notice and the seat has not yet been lost for the remainder of the semester.

6. The Council of Organizations may elect a Senator to fill a seat in the spring semester that became inactive during the fall semester.

7. The Council of Organizations shall elect an Allocations Committee (AC) that shall be comprised of at least five Representatives. The AC shall make recommendations to appropriate funds from the SAF that have been granted through the USG budget for allocation to non-school-based Student Organizations. These appropriations will be voted upon by the members of the AC with a simple majority vote in favor required to send a recommendation to the floor for consideration by the full Council with Oversight by a properly appointed and designated budget officer of the University.

B. SCHOOL COUNCILS

1. The USG empowers Undergraduate Student School Councils to represent and support students and organizations within their school or unit.
2. To be recognized by the USG as a School Council, an organization must adhere to one valid council structure as described in structure a, b, or c below.
   a. All Council Representatives and Council Officers are elected in the General Election by Undergraduate Students enrolled in the associated school or unit. At least 51% of the Council Representatives must be enrolled in the school. At least 51% of the degree-granting departments in the school must be represented on the Council; or
   b. All Council Representatives are elected at the General Election by Undergraduate Students enrolled in the associated school or unit. At least 51% of the Council Representatives must be enrolled in the school. At least 51% of the degree-granting departments must be represented on the Council. All Council Officers shall then be elected by the Council Representatives; or
   c. All Council Officers are elected at the General Election by Undergraduate Students enrolled in the associated school or unit. All Council Representatives shall be elected from within member organizations of the School Council.

3. To be recognized by the USG as a School Council, an organization must meet the following requirements.
   a. School Councils shall be Undergraduate Student governed where all Council Officers and Council Representatives are Undergraduate Students and are elected by Undergraduate Students.
   b. School Councils shall have Council Officers that include a president, a treasurer, and a secretary. Officers may also serve as Council Representatives in structure a and structure b. No officer shall be both the president and the treasurer.
   c. School Councils shall have at least five Undergraduate School Council Representatives.
   d. School Councils shall have a dedicated and independent student organization fiscal account as outlined in part 1, section D4 of the IUPUI Code of Student Rights, Responsibilities and Conduct.
   e. School Councils shall appropriate funds through a student-governed process. This process shall be supervised by a faculty or staff advisor selected by the appropriate Dean and the School Council.
   f. School Councils shall abide by the funding and appropriation procedures within this Article relating to Undergraduate Student Organizations.
   g. School Councils shall conduct regularly scheduled meetings at least once per month for each month the Senate meets.

4. Documentation
   a. School Councils shall submit to the Senate Secretary an Affidavit of Eligibility that is approved by the USG Senate Leader identifying the fall semester Council Officers and Council Representatives by the end of the spring semester and an Affidavit of Eligibility identifying the spring semester Council Officers and Council Representatives by the end of the fall semester.
   b. School Councils shall record minutes at Council meetings and shall submit the minutes to the Senate Secretary within 30 days of each meeting.
   c. School Councils shall submit a expenditure summary for each event and other allocations of the SAF to the Senate Secretary in a format approved by the Finance Committee before the end of each Academic Semester.
   d. School Councils shall submit annual reports to the Senate Secretary in a format approved by the Finance Committee before the end of the fiscal year.

5. To be considered an active School Council, the Council must be representative of a school or unit with an active Senator and have completed the documentation requirements for the current academic year, including filing the most recent Affidavit of Eligibility as outlined above.

6. School Councils associated with degree-granting schools may include other Undergraduate Students with a declared intended major in the associated school as voting constituents if so specified in the provisions of the Council Constitution or By-Laws. Students with a declared intended major in a non-degree-granting school who are voting constituents in a degree-granting school shall no longer be voting constituents in the non-degree-granting school.
7. Student Activity Funding appropriated to School Councils shall be divided between the School Councils with 75% of the funds based on population of voting constituency and 25% of the funds based on the number of Student Organizations supported by the Council.

8. Active Senate representation for a semester is required to be eligible for the second allocation in that semester.

9. Active Senate representation for the spring semester shall not count toward funding eligibility in the fall semester.

10. School Councils shall receive 50% of their fall allocation at the beginning of September and the remaining 50% of their fall allocation at the beginning of November.

11. School Councils shall receive 50% of their spring allocation at the beginning of February and the remaining 50% of their spring allocation at the end of March.

12. School Councils that fail to meet documentation and attendance requirements prior to the second allocation in an Academic Semester will forfeit the second allocation for that Academic Semester.

13. School Councils that fail to submit the required documentation by the end of the fall semester forfeit 50% of the first allocation in the spring (25% of the total spring allocation).

14. School Council funding that is forfeited is sent to the Finance Committee for distribution.

15. School Councils may replace a Senator of the associated school by election, or unit if the Senator has received a probationary notice and the seat has not yet been lost for the remainder of the semester.

16. School Councils may elect a Senator to fill a seat in the spring that became inactive during the fall.

C. STUDENT ORGANIZATIONS

1. Events must be open to all Undergraduate Students to be eligible for funding by School Councils or the Council of Organizations.

2. Non-school-based Student Organizations may not receive SAF allocations from School Councils.

3. School-based Student Organizations may not receive SAF from the AC.

4. Non-school-based Student Organizations must attend the first two Council of Organization meetings of each semester to be eligible for funding from the AC in that semester.

5. Non-school-based Student Organizations are not eligible for funding from the AC until their second consecutive semester of operation, with the exception of the start-up allowance.

ARTICLE VI: EXECUTIVE

A. ELIGIBILITY

1. Only Undergraduate Students in Good Standing prior to petitioning may be considered as a candidate for an Executive Office of the USG.

2. All Executive Officers must continue to be in Good Standing during each Academic Semester of their term of office.

3. Executive Officers may not hold more than one office in the USG concurrently. Executive Officers may not concurrently serve as a Representative or Officer of any School Council, as a Senator, or as a Representative on the Council of Organizations.

4. A Senator from a School who takes office within the USG does not forfeit his or her seat within the Senate but rather entitles the School Council to send a new Senator in his or her place.

5. A Senator from the Council of Organizations who takes office within the USG does not forfeit their seat within the Senate but rather entitles the Council of Organizations to send a Senator in his or her place.

6. A Representative from the Council of Organizations who takes office within the USG does not forfeit their seat within the Council of Organizations but rather entitles the organization to send a Representative in his or her place.

B. PRESIDENT

1. Shall be elected in the General Election and shall serve a one-year term from May 15 of the current year to May 14 of the following year.
2. Shall attend meetings of the Senate where he or she and shall present an oral report on the business of the Executive Board, presents a copy of the minutes of the most recent Executive Board meetings, and is available to answer questions. The President may designate another member of the USG to speak for the President. The President’s designee shall retain all privileges of the designee’s usual office.

3. Shall address the Senate on the state of all aspects of student government during each Academic Semester.

4. Shall attend all public meetings of the Indiana University Board of Trustees and make an oral report of those meetings to the Senate. The President shall attend every All University Student Association (AUSA) meeting and shall attend all meetings of the Campus Community Committee of the Indiana University Board of Trustees. The President may attend public meetings of the Purdue Board of Trustees. The President may designate another member of USG to attend those meetings that the President can not attend or to present the report from the Board of Trustees meetings to the Senate in the President’s absence.

5. Shall represent USG to all other agencies and organizations.

6. Shall have Veto power over all resolutions of the USG Senate, although the Senate may override such a Veto by a two-thirds vote of those Senators present and voting.

7. Shall deliver a State of the Campus Address to Undergraduate Students during the month of January.

8. Shall serve as an ex-officio member of all standing USG committees, with the exception of the Elections Committee when the President is running for reelection or any other committee where a Presidential conflict of interest exists.

9. Shall act as a liaison to the IUPUI Graduate Student Government (GSO) and shall meet with the President of the GSO whenever common concerns arise. The President may designate another member of the USG to meet with the GSO. The President’s designee shall retain all privileges of the designee’s usual office.

10. Shall preside over the Executive Board and shall schedule weekly Executive Board meetings.

11. Shall serve as an ex-officio member of the IUPUI Faculty Council, and report on Council business to the Senate at the meeting immediately following the most recent Faculty Council session.

12. Shall perform other duties commensurate with office as delegated by the Senate.

13. Shall supervise the Vice President, Senate Leader, Secretary, Treasurer, and Chief of Staff.

C. VICE PRESIDENT

1. Shall be elected in the General Election and shall serve a one-year term from May 15 of the current year to May 14 of the following year.

2. Shall prepare an agenda and preside over all regular and special meetings of the Council of Organizations. The Vice President shall appoint another Executive Officer, to be titled President Pro Tempore of the Council of Organizations, to preside over the meeting in the absence of the Vice President. When no substitute is designated, the Council of Organizations Secretary shall preside and a referendum from within the Council of Organizations shall elect a recorder for the meeting to take minutes.

3. Shall obtain copies of all resolutions to be introduced in the Council of Organizations and ensure they are correctly formatted before being presented to the Council of Organizations.

4. Shall assist the Council of Organizations Secretary in keeping an up-to-date list of organizations that are eligible for AC funding with USG and advise those entities that their seat and funding are in jeopardy immediately following the first meeting at which a Representative or Alternate is not present.

5. Shall ensure that meetings of the Council of Organizations are in order with the Parliamentary Authority outlined in Article XII.

6. Shall serve as an ex-officio member of all standing and ad hoc USG committees, with the exception of the Elections Committee when the Vice President is running for reelection or any other committee where a Vice Presidential conflict of interest exists.

7. Shall vote in the Council of Organizations only in the case of a tie.

8. Shall be a member of the Executive Board and shall preside over the Executive Board meeting in the absence of the President.
9. Shall assist the President in the performance of Presidential duties and substitute for the President when the President has not designated another member of the USG.
10. Shall supervise the Council of Organizations Secretary and Treasurer.

D. **SENATE LEADER**

1. Shall be elected according to requirements in Article VII and shall serve a one-year term from May 15 of the current year to May 14 of the following year.
2. Shall preside over all regular and special meetings of the Senate. The Senate Leader shall appoint another executive officer, to be titled Senate Leader Pro Tempore, to preside over the meeting in the absence of the Senate Leader. When no substitute is designated, the Senate Secretary presides and a referendum from within the Senate elects a Recorder for the meeting to take minutes.
3. Shall obtain copies of all resolutions to be introduced in the Senate and ensure they are correctly formatted before being presented to the Senate.
4. Shall assist the Senate Secretary in keeping an up-to-date list of School Councils that are eligible for SAF funding with USG, and advise the School Councils when their Senate seat and funding are in jeopardy immediately following the first meeting at which a Senator or Alternate was not present.
5. Shall ensure that meetings of the Senate are in order with the Parliamentary Authority outlined in Article XII.
6. Shall serve as an ex-officio member of all standing and ad hoc USG committees, with the exception of the Elections Committee when the Senate Leader is running for reelection or any other committee where a Senate Leader conflict of interest exists.
7. Shall vote in the Senate only in the case of a tie.
8. Shall supervise the Senate Secretary.
9. Shall be a member of the Executive Board, and shall preside over the Executive Board meeting in the absence of the President and Vice President.

E. **SECRETARY**

1. Shall be elected in the General Election and shall serve a one-year term from May 15 of the current year to May 14 of the following year.
2. Shall maintain a copy of all Senate, Council of Organizations, School Council, and USG committee and board proposals, resolutions, and minutes; shall date and number these items, and shall maintain a file of these items in the USG office for the use of the Senate, Council of Organizations, and IUPUI community.
3. Shall update the Constitution to reflect approved amendments.
4. Shall have no vote in the Senate or Council of Organizations unless acting as presiding officer, and only then in the case of a tie.
5. Shall be responsible for issuing USG regular press releases to the campus and external media.
6. Shall be a member of the Publicity and Promotions Committee.
7. Shall attend all meetings of the USG Senate, USG Council of Organizations, and the USG Executive Board.
8. Shall keep minutes and perform the duties of the Senate Secretary when the position of Senate Secretary is vacant.
9. Shall keep minutes and perform the duties of the Council of Organizations Secretary when the position of Council of Organizations Secretary is vacant.
10. Shall be a member of the Executive Board.

F. **TREASURER**

1. Shall be elected in the General Election and shall serve a one-year term from May 15 of the current year to May 14 of the following year.
2. Shall keep a system of accounts and records of the USG finances and its activities, subject to audit by the State Board of Accounts.
3. Shall maintain an inventory of the USG property.
4. Shall prepare a proposed budget prior to the first meeting of the Senate in the fall semester, to be approved by the Senate at that meeting. A minimum of forty-five percent of the student government funds collected from the SAF funding shall be allocated to School Council distributions and a minimum of fifteen percent of the student government funds shall be allocated to the Council of Organizations.

5. Shall chair the Finance Committee, which is responsible for allocating funds to School Councils and overseeing the Travel Fund.

6. Shall oversee revenue and disbursements of USG funds with Oversight by a properly appointed and designated budget officer of the University.

7. Shall authorize disbursement of USG funds at the direction of the Senate.

8. Shall supervise the Council of Organizations Treasurer.

9. Shall perform the duties of the Council of Organizations Treasurer when the position of Council of Organizations Treasurer is vacant.

10. Shall be ex-officio member of any University and any campus committee that reviews the allocation process for the SAF fund.

11. Shall be a member of the Executive Board.

G. CHIEF OF STAFF

1. Shall be appointed by the USG President-elect with an approval of this appointment by a simple majority vote of the Senate at the last Senate meeting.

2. Shall serve a one year term from May 15 of the current year to May 14 of the following year.

3. Shall oversee the placement of students on USG committees, Staff Council committees, Faculty Council committees, University committees and campus committees.

4. Shall be a member of the Student Activity Programming Board (SAPB) or appoint a USG representative to SAPB.

5. Shall coordinate efforts with the Vice President and Senate Leader to appoint Undergraduate Students on committees on as-needed.

6. Shall work with the officers and committee chairs of the Staff Council and Faculty Council to increase student representation on Staff Council and Faculty Council committees.

7. Shall work with University and campus administration to increase student representation on committees.

8. Shall collect and disseminate reports from students on USG, Staff Council, Faculty Council, University, and campus committees.

9. Shall be the Liaison to the Awards Banquet Steering Committee.

10. Shall be a member of the Executive Board.

H. SENATE SECRETARY

1. Shall be elected according to requirements in Article VII and shall serve a one-year term from May 15 of the current year to May 14 of the following year.

2. Shall record and maintain minutes of regular and special Senate meetings in accordance with the specifications outlined in the Parliamentary Authority specified in Article XII.

3. Shall collect minutes of Senate and joint committee meetings and file these documents with the USG Secretary.

4. Shall collect the required documentation of all School Councils and shall file these documents with the USG Secretary.

5. Shall have no vote in the Senate unless acting as presiding officer.

6. Shall send notice of Senate meetings to Executive Officers and Senators at least one week prior to each senate meeting. When this is not possible, such notices will be posted outside the USG office and website.

7. Shall notify, in writing and via email, the School Council Senators, School Council Presidents, School Council Advisors, and other appropriate persons, that their school’s Senate seat is in jeopardy immediately after any meeting at which neither a Senator nor the Alternate was in attendance.
I. **COUNCIL OF ORGANIZATIONS SECRETARY**

1. Shall be elected in accordance with the requirements in Article VII and shall serve a one-year term from May 15 of the current year to May 14 of the following year.

2. Shall record and maintain minutes of regular and special Council of Organizations meetings in accordance with the specifications outlined in the Parliamentary Authority specified in Article XII.

3. Shall have no vote in the Council of Organizations unless acting as presiding officer.

4. Shall send notice of Council of Organizations meetings to Executive Officers and Representatives at least one week prior to each Council of Organizations meeting. When this is not possible, such notices will be posted outside the USG office and website.

5. May serve as the Council of Organizations Treasurer while concurrently serving as the Council of Organizations Secretary.

J. **COUNCIL OF ORGANIZATIONS TREASURER**

1. Shall be elected in accordance with the requirements in Article VII and shall serve a one-year term from May 15 of the current year to May 14 of the following year.

2. Shall chair the AC.

3. Shall oversee the fiscal operations of the Council of Organizations.

4. Shall oversee the allocation of SAF funding as recommended by the Council of Organizations and as coordinated with the Treasurer and appropriate University administrators.

5. Shall have no vote in the Council of Organizations unless acting as presiding officer.

6. May serve as the Council of Organizations Treasurer while concurrently serving as the Council of Organizations Secretary.

K. **USG EXECUTIVE BOARD**

1. Shall consist of the USG President, Vice President, Treasurer, Chief of Staff, Secretary, and Senate Leader.

2. Shall determine the need for and hire employees with Oversight by a properly appointed and designated budget officer of the University.

3. May act on behalf of the USG between Chamber meetings and on behalf of any absent Executive Officer. Any business conducted on behalf of the USG by the Executive Board between Chamber meetings must be brought before the appropriate Chamber for approval at the next meeting of the appropriate Chamber.

4. Members of the Executive Board may write resolutions and amendments for consideration by the USG Senate.

5. Executive Officers shall orient new Executive Officers to their duties and responsibilities as well as to pending issues facing the USG.

6. Meetings of the Executive Board:
   a. The President of the USG shall be the presiding officer.
   b. No Executive Board member, with the exception of the presiding officer, has more authority than any other member.
   c. No Executive Board member, other than the presiding officer, has the authority to speak for the Executive Board or interpret Executive Board action unless appointed in the presiding officer’s absence.
   d. A quorum shall be a simple majority of Executive Officers. If quorum is not met Executive Officers present may resolve to a committee of the whole to accomplish objectives, but can not pass resolutions.

7. Actions of the Executive Board shall be decided by the majority, recorded in the minutes and reported at the Senate meetings. All actions of the Executive Board are subject to review at the next regular meeting of the Senate.

8. Actions of the Executive Board which are not approved by the Senate shall be reconsidered at its next meeting before any further action is taken.
ARTICLE VII: ELECTIONS AND SUCCESSION OF OFFICE

A. ELECTIONS

1. The USG General Election shall be conducted and supervised by the Election Committee.
2. The President, Vice President, Secretary, and Treasurer shall be elected at the General Election.
3. School-based senators shall be elected at the General Election.
4. The General Election shall be conducted in such a way as to attract candidates and voters by making the process clear and simple. The election procedures shall include at least seven days of campaigning after the candidates’ petitions have been certified.
5. The Election Committee shall determine the dates of the General Election and establish specific procedures for the election and submit them to the Senate for approval. This shall be accomplished no later than ten weeks prior to the dates of the General Election.
6. The Election Committee may establish procedures for voting that include, but are not limited to: electronic voting, telephone voting, or some other appropriate means of polling provided that the process shall assure a fair, controlled, and accurate voting and tabulations.
7. The General Election dates and voting procedures shall be published in the student newspaper and on the USG website.
8. The Election Committee shall judge the election results. The committee shall be responsible for reporting the election results to the Senate at its meeting immediately following the election. Prior to the committee report being accepted by the Senate, the chair of the Election Committee may announce the unofficial results.
9. Appeals for voting irregularities and contested results shall be directed in writing to the Election Committee for consideration and decision no later than forty-eight hours after the end of the election. Further appeals shall be directed in writing to the Supreme Court, which may submit its recommendation to the Senate.
10. The Senate Leader and Senate Secretary shall be voted in by plurality of the Senate prior to the end of the Spring Semester or within thirty days of a vacancy.
11. The Council of Organizations Secretary and Treasurer shall be voted in by plurality of the Council of Organizations prior to the end of the spring semester or within thirty days of a vacancy.

B. VACANCIES AND SUCCESSION

1. In the case of vacancy in the office of President of the USG, or if no President shall be elected or confirmed to office, the Vice President shall assume the office of President.
2. In the case of vacancy in the office of Vice President, or if no Vice President is elected to office, the Secretary will temporarily assume the office of Vice President until an election can be held within the Senate with nominations coming from within the Senate. This should take place within thirty days of the vacancy.
3. For a vacancy in the office of Secretary, the President may temporarily appoint a member of the USG to assume the office of Secretary until an election can be held within the Senate with nominations coming from within the Senate. This should take place within thirty days of the vacancy.
4. For a vacancy in the office of Treasurer, the Senate Secretary shall temporarily assume the duties of Treasurer while holding the Senate office. Nominations shall be taken from the Senate floor in an election and voted on within thirty days of the vacancy.
5. For the vacancy in the office of Senator, the Senate Secretary shall contact, in writing, the School Council or Council of Organizations for which the Senator belongs. If the vacancy occurs in the fall semester, the council may elect a new senator for the spring semester. A council may petition the senate to allow the council to elect a new senator during a vacancy. The senate may consider this petition at its next meeting.
6. For the vacancy in the office of Senate Leader, the Senate Secretary shall temporarily assume the duties of the Senate Leader.
7. The procedures for electing a Senate Leader and Senate Secretary as stated in Article VII, will be followed to fill vacancies within thirty days.
8. The procedures for electing a Council of Organizations Secretary as stated in the Council of Organizations Constitution will be followed within thirty days.

ARTICLE VIII: TERMS OF OFFICE AND REMOVALS FROM OFFICE

A. TERMS

The terms of Council Office, Senators, and Council Representatives elected in the General Elections shall run from May 15 to May 14 of the following year.

B. REMOVAL FROM OFFICE

1. Grounds for removal from office for officers, senators, and representatives, the Chief Justice or for any other Justice shall be for violation of the articles of this constitution or for violating the Student Code of Ethics.

2. Procedure for Impeachment and Recall
   a. All instances of impeachment and recall for officers, senators and representatives shall be referred to the Supreme Court for investigation and recommendation. The Supreme Court shall operate in accordance with the appropriate articles pertaining to offenses, charges and trials within the appropriate article of the Parliamentary Authority specified here within Article XII. The Supreme Court shall present a disciplinary recommendation and any dissenting or concurring opinions to the Senate at the immediate next meeting of the Senate following the formation of a recommendation.
   b. All instances of impeachment and recall for the Chief Justice or any other Justice shall be referred to a special committee of the Senate. This special committee, formed as needed, shall be called the Judicial Oversight Committee (JOC) and shall be chaired by the Chief Justice unless the Chief Justice is being considered for impeachment or recall or the Chief Justice is in conflict-of-interest, in which case the JOC shall be chaired by the Vice President. The JOC shall have four Senators and the chair of the JOC shall only have a vote in the event of a tie. All other procedures for impeachment or recall of the Chief Justice or any other Justice shall be in accordance with the appropriate articles pertaining to offenses, charges and trials within Article XII. The JOC shall present a disciplinary recommendation and any dissenting or concurring opinions at the immediate next meeting of the Senate following the formation of a recommendation.
   c. Such procedures shall apply in all cases of removal from office including all student members representing the USG on University committees.
   d. The Senate shall review the recommendation of the Supreme Court or the JOC and may amend the penalty recommended by that committee. A vote in the affirmative of two-thirds of Senators present and voting is required to impeach or impose a lesser penalty such as a formal censure or denial of stipend.
   e. A Senator or an Alternate from every school, unit, or the Council of Organizations shall be required to attend meetings of the Senate and participate in a committee to which they are assigned. If the Senator or Alternate is absent for two meetings, the school, unit, or Council of Organizations’ seats will be considered "probationary" and the School Council Senator, President, Advisor, and other appropriate persons will be contacted. At this point, the School Council or the Council of Organizations will be given the option of replacing the Senator or Alternate, but the absences will carry over to the new Senator or Alternate. When a Senator or Alternate has missed four required meetings either in the Senate, in committees, or in combination, the Senate seats will be declared vacant for the remainder of the semester.
ARTICLE IX: RESOLUTIONS AND AMENDMENTS

A. RESOLUTIONS
1. The Senate shall act by resolution passed by a majority of those members present and voting.
2. A resolution may be passed following its first reading with unanimous consent of the Senate. All other resolutions must be read during two separate meetings including special meetings, and shall be voted on at the second meeting.
3. Under emergency circumstances, the Senate may consider resolutions not on the agenda and not scheduled for a vote if three fourths of the Senators present agree that the resolution may be considered.
4. Roll call votes of Senators and Representatives shall be made public.
5. The President has the authority to Veto all USG Resolutions. The Veto may be overridden by two-thirds of those Senators present.

B. AMENDMENTS TO THE CONSTITUTION
1. Amendments to this Constitution may originate by majority vote of the Senate, Council of Organizations or a unit’s School Council.
2. The proposed amendment must then be disseminated by the Senate to all School Councils and USG members.
3. An amendment to this Constitution must be approved by three-fourths of the Senators present and voting.
4. Amendments must be acted upon within three months after passage.
5. The President has no veto power over amendments passed by the Senate.
6. The Chancellor shall have Oversight of all amendments to this Constitution.
7. An amendment will be added to the Constitution upon passage.

ARTICLE X: COMMITTEES

A. STANDING COMMITTEES
1. Constitutional Revisions Committee (CRC) shall be comprised of five Senators, with four seats filled by school-based Senators and one seat filled by a Senator from the Council of Organizations. The committee is responsible for maintaining the constitution so that they meet the needs of all Undergraduate Students. It shall make recommendations to the Senate for changes as warranted.
2. Finance Committee (FC) shall be comprised of the Treasurer and four Senators, with three seats filled by school-based Senators and one seat filled by a Senator from the Council of Organizations. The Treasurer shall chair the Finance Committee and shall have one vote. The FC is responsible for recommending to the Senate criteria, methods, and specific plans for distribution of the SAF dedicated for the USG to allocate. The FC will also manage the travel fund to be used for professional development purposes.
3. Student Legislative Affairs Committee (SLAC) shall be comprised of five Senators, with four seats filled by school-based Senators and one seat filled by a Senator from the Council of Organizations. The purpose of this Committee is fivefold:
   - Increase the number of voting members of the student body in federal, state, and local affairs;
   - Educate Undergraduate Students on matters that pertain to them;
   - Plan and organize non-partisan events for the campus;
   - Coordinate efforts with the Indiana University Hoosiers for Higher Education in their annual Storm the Statehouse program; and
• Represent student views to federal, state, and local legislatures.

4. *Elections Committee (EC)* shall be comprised of the President of the USG, three Senators, and three Representatives from the Council of Organizations. The Committee shall be chaired by the President of the USG and the President shall have an equal vote in all matters. All members of this committee are excluded from running for offices elected during the General Election. If the President wishes to seek another term and therefore declared ineligible as chairperson, the Vice President shall fill the chairperson’s role. If the Vice President is ineligible, the Secretary of the USG will fill this position. Should no member of the Executive Board be eligible, a member will be chosen from the Senate by a majority vote of the Senate to serve as chairperson.

5. *Awards Banquet Steering Committee (ABSC)* Shall be comprised of at least three school-based Senators and at least three Representatives from the Council of Organizations. This Committee shall meet and plan the awards banquet for the USG to be held during the spring semester, will report to the Executive Board, and will have the Chief of Staff as the liaison.

6. *Publicity and Promotions Committee (PPC)* shall be a committee open to any Undergraduate Students interested in publicizing and promoting the Undergraduate Student Government and its constituent organizations, and will have the Secretary as the liaison.

7. *Council on Common Concerns (CCC)* shall be a joint committee of undergraduate and graduate students which shall address issues of concern to all students. The Senate or the Council of Organizations, the Executive Board, the IUPUI Chancellor, the IUPUI Dean of Students, and the appropriate groups in the graduate student governance body may refer business to the council. The IUPUI Chancellor or the appropriate Dean, President, Vice President and Senate Leader shall be members of the CCC. The council may also be convened when the graduate and undergraduate student presidents agree on business to charge to the council.

**B. FORMATION AND SELECTION OF COMMITTEES**

1. Any Undergraduate Student may serve on a committee.

2. Committees shall be convened by the Executive Board liaison until a chair is elected by the members. The presiding officer shall meet with the committee at its initial meeting and instruct the committee as to its goals and responsibilities, and answer questions.

3. Committee chairs and persons commissioned by the USG for a specific report or duty may have floor privileges for that purpose.

4. Unless stated otherwise within this Constitution, committee chairs will be elected by a majority vote of committee members at the committee’s first meeting. If a committee chair cannot be elected by majority, one will be appointed by Executive Board liaison. The chair of each committee will be responsible for producing minutes of each meeting and a report of every action of the committee. Minutes must be approved by the committee majority. A minority report may also be prepared.

**ARTICLE XI: JUDICIAL**

**A. ELIGIBILITY**

1. Candidates for all Judicial appointments shall be Undergraduate Students in Good Standing. A Justice may not hold more than one office in the USG concurrently.

2. All Justices and the Chief Justice must continue to be in Good Standing during each Academic Semester of their term of office.

3. One full semester must be served as a Justice on the Supreme Court to be eligible for the Chief Justice position, unless no such person is available.
B. MEMBERSHIP
1. The membership of the Supreme Court shall consist of five students, called Justices, one of whom will be a Chief Justice, all nominated by the President and confirmed by a simple majority of the Senate. The President will name the Justice to serve as Chief Justice when there is a vacancy in the Chief Justice position.

2. Justices shall serve a term of two years so long as they remain in Good Standing. A Justice may be re-nominated by the President, and may serve no more than three full terms. When a vacancy on the Supreme Court occurs, the President must nominate a new Justice by the second Senate meeting for which there is a vacancy on the Supreme Court.

3. No more than two sitting Justices, including the Chief Justice, may be enrolled in the same Academic School.

C. PROCESS FOR APPOINTMENT
1. At any regularly convened meeting of the Senate, the President may nominate a student to serve as a Justice, provided the President has first determined whether the candidate is in Good Standing and announces that eligibility at the time of the nomination. The prospective Justice should be present at the Senate meeting at which they are nominated to answer questions asked by the Senators.

2. The Senate may accept, reject or table the nomination at the next regularly scheduled Senate meeting following the questioning session. If the Senate accepts the nomination, the Justice shall be seated on the Supreme Court immediately.

3. If the Senate votes to reject or table the nomination, the President may either re-nominate the student at a subsequent Senate meeting, or drop the attempt to nominate that particular student in favor of another eligible student.

4. The nomination and confirmation must occur in two separate regularly convened meetings of the Senate.

5. The nomination and confirmation procedure for Chief Justice shall follow the same procedure as provided in this section for appointment of Justices, even if the student nominated for Chief Justice already sits as a Justice. If the Senate rejects the nomination for Chief Justice this does not in any way affect the student’s ability to continue as a Justice.

D. CONVENING
1. The Supreme Court shall be convened at least once during each Academic Semester.

2. The Supreme Court may be convened by the Chief Justice, after he or she has notified each Justice in writing at least one week prior to the time the Court is to be convened. A written detailed agenda of the cases to be discussed, and matters to be considered will be included with the written notification.

3. In order to conduct business or vote, all Justices must be present and assembled together.

E. JURISDICTION
1. Jurisdiction on general constitutional interpretation.

2. Jurisdiction on constitutionality of the Senate legislation and violation of legislation.

3. Jurisdiction on constitutionality of the Executive Board decisions and actions.

4. Jurisdiction on cases involving contention of elections that involve all the members of the student body.

5. Jurisdiction to conduct removal procedures and hearings as set out in Article VIII.

ARTICLE XII: PARLIAMENTARY AUTHORITY
The rules contained in the current edition of *Robert’s Rules of Order Newly Revised* shall govern the USG in all cases to which they are applicable and in which they are not inconsistent with the Constitution and any special rules of order the USG may adopt.
ARTICLE XIII: SOURCE OF AUTHORITY

A. The IUPUI Chancellor has extended his or her authority to the USG to operate as prescribed in this Constitution.

B. Further authority is drawn from the Code of Student Ethics, issued by the Indiana University Board of Trustees.