Greetings,

As a member of the IU community, we would like you to know about free information technology training resources UITS IT Training provides to IU students, staff, and faculty statewide.

Each semester, we deliver workshops and webinars on over 80 information technology topics at no cost to the statewide IU community. We teach Office 2013 applications, such as Excel, Access, Word and PowerPoint; Adobe CS6 products like Photoshop, Dreamweaver, Illustrator and InDesign; markup and programming languages like XHTML, CSS, PHP, Python and SQL; and much more. You can read descriptions, view the schedule, and register for the sessions you want at http://ittraining.iu.edu.

In addition, faculty can request that we teach any of our workshops to their students as part of an academic class, and departments and faculty and staff groups can request that we deliver special request workshops to their members. See http://ittraining.iu.edu/request for additional information and to submit a request.

We offer a variety of training resources to help you meet your training needs:

- Hands-on, instructor-led workshops in a classroom setting or online with an instructor and assistant present to help with questions and delivery, and online webinars on leading edge topics. You can view the schedule by topic or by date.
- IT Training Certificate Series enable you to grow your skills and earn a certificate by attending all workshops in a series. Certificate series are available on Microsoft Office products, web design and development, and desktop publishing.
- EdCert courses offer high-quality advanced technical training to the IU community. These courses help prepare attendees to take industry standard professional certification exams.
- Downloadable materials and exercise files are available for most of our instructor-led workshops, enabling you to review what you learned or work through the material on your own.
- lynda.com offers more than 1,400 self-paced video-based courses on a large range of topics.
- SkillSoft & Books 24-7 is a self-study resource which teaches advanced technical topics and soft skills. This service combines online books, interactive courseware, hands-on simulations, live mentoring support, TestPrep Exams and more.
- Microsoft eLearning offers online self-paced elearning courses on Microsoft Windows, Office, SharePoint, and more.
- IT Training Tips Blog offers answers and discussion of your technology challenges. Read articles, post comments, and submit questions that will lead to new articles.

All services are free to the statewide IU community except for EdCerts and Skillsoft which are offered for a nominal fee. Visit our web site at http://ittraining.iu.edu to learn more about these services and the topics taught, and let us know if there is a topic that you would like training on that is not listed. Let us know too if you would like us to deliver a short presentation on our services at a faculty or staff meeting or as part of an academic class.

Please share this information with your students, faculty, staff and colleagues. If you have any questions or need additional information, please call our office at 855-7383 or email us at ittraining@iu.edu.

We look forward to helping you meet your training needs!

Sincerely,

-The Staff of UITS IT Training