

## **IUPUI Staff Council (SC) Minutes**

**January 18, 2012 ~ Campus Center, Room 450C ~ 2:00 – 4:00 p.m.**

**Members and Guests Present:** Bill Abston, Kacy Allgood, Maryanne Alyea, Marjorie Aprile, Sarah Baker, Charles Bantz, Troy Barnes, Bobby Bell, Vickie Bills, Virginia Blevins, Andrew Blomeke, Vicki Bonds, Jeremy Bowers, Susan Bradley, Bwana Brooks, Chris Brown, Denise Brown, Regeania Brown, Martha Bulluck, Cathie Carrigan, Becky Cass, Timothy Centers, Elizabeth Chaisson, Kristy Chapman, Shannon Cooper, Gary Curto, George Davis, Aron DiBacco, Pinkie Evans, Joann Farris, Isabel Fawcett, Margo Foreman (alt: Dominic Dorsey), Avis Frieson, Roxana Fuentes, Erin Glueckert, Jane Goergen, James Graber, Sarah Gries, Barbara Hanes, Scott Harman, Deanna Hart, Jana Hill (alts: Maggie McGaughey and Sarah Griffin), Patti Holt, Talena Huntsman, Rebecca Jacobs, Maureen Jayne, Pam King, Jim Klenner, Lyndi Kouns, Elleen Laughlin, Tho Le, Tammy Leone, Barb Lerner, Amy Maldi, Christophe Marchal, Cortnee Martin, Anthony Masseria, Catherine Matthews, Colleen McCormick, Teresa McCurry, Helen McKuras, Greg Mobley, Lindsey Mosier, Scott Orr, Darlene Pitman, Michelle Quirke, April Reed, Angela Reese, Patriece Roulette Landis, Colleen Rusnak, Amanda Shumaker, Monique Sims, Diana Sims-Harris, Candice Smith, Chris Stines, Lee Stone, Christina Terkhorn, Becky Thacker, Jordan Thompson, Stormy Thrasher (alt: Kaitlyn Bell), Bob True, Sherrie Tucker, Lisa Tully, Sara Vitaniemi, Jack Waggoner, Melody Warman, Louise Watkins, Emily Wren, Debbie Wyeth, and Michael Yates

**Members Absent:** Melissa Ade, Lee Bernard, Benita Book, Emily Burke, Nathan Byrer, Monica Doyle, Tiffany Fox, Alicia Gahimer, Cindy Gilbert, Latasha Gilson, Margaret Hannah, Jessica Healey, Linda Henson, Sharon Henson, Sue Herrell, Edgar Holdaway, David Hosick, Rochelle Hudson, Margaret Hughes, Earl Knight, Sue Knight, Rebecca LaFlamme, Kelly Miholic, Charlie Miller, Kathy Nichols, Jennifer Paton, Kibi Pryor, Meagan Senesac, Heather Staggs, Bill Stuckey, Teresa Stukey, April Taylor, Lindsay True, Vinny Vincent, Leslie Wilson, and Terry Wilson

### **Agenda Item I: Welcome and Call to Order**

IUPUI Staff Council President Elect Lee Stone called the meeting to order at 2:03 p.m.

### **Agenda Item II: Adoption of the Order of Business for the Day**

The agenda was adopted as the Order of Business for the Day.

### **Agenda Item III: [Action Item] Approval of the Minutes of the December 14, 2011, Meeting**

Hearing no objections, the minutes of the December 14, 2011, SC meeting stood as written and was entered into the record.

[http://www.iupui.edu/~scouncil/documents/minutes/2011-2012/Minutes\\_SC\\_12-14-11.pdf](http://www.iupui.edu/~scouncil/documents/minutes/2011-2012/Minutes_SC_12-14-11.pdf)

### **Agenda Item IV: [Information Item] Super Bowl (SB) Update**

Amy Conrad Warner, Vice Chancellor for External Affairs

[www.iupui.edu/superbowl](http://www.iupui.edu/superbowl)

Warner reported on the following:

- IUPUI has been working with the Super Bowl (SB) Host Committee for the past year regarding plans for the SB and campus use.
- The media will be on campus SB week as the AFC championship team will be staying at University Place Hotel. During the week of January 26-February 6, it will be slow going on and off campus and she asked for patience. The hotel will be open for business, including an NFL shop, on the first floor at certain times. Security will be present. If too many visitors are present at one time, you may be prevented access.
- There will be a shuttle coming to and from campus during the festivities for \$5.

- Parking: You can park where you normally park every day unless you park on the far east end of campus on Friday, Saturday, and Sunday before the SB. Certain lots are not accessible on those days.
- The campus is officially open and people are doing the work as normal, but just perhaps at different hours. As announced by HRA, you can continue to work in the ways outlined in the e-mail sent to employees.
- There are classes on SB weekend that some faculty have canceled, rescheduled, or will meet online. Classes are up to faculty discretion during this time.
- On January 30 to February 6, the north lane on Michigan Street coming from downtown between Blake and University Boulevard will be closed. Blake Street north end will be closed as well.
- The PeopleMover is out of commission for twelve weeks beginning this week.
- On January 28 and 29, there will be tissue donation service on campus by the Komen Foundation.
- Several schools have been involved in different aspects of the planning of the SB.
- Questions can be addressed to Amy Warner ([awarner@iupui.edu](mailto:awarner@iupui.edu)), Maggie McGaughey ([mmcfarli@iupui.edu](mailto:mmcfarli@iupui.edu)), and Sara Griffin ([samgrif@iupui.edu](mailto:samgrif@iupui.edu)).

Questions:

- Will normal campus shuttles be operational that Friday and Monday? Wren replied they would be.
- Will there be heightened security around campus? Warner said buildings will be open as usual and the IUPUI Police has been working with the IMPD regarding security. They are mostly concerned with visitors trying to hurt players. The campus will continue to work with the IMPD and IUPUI Police.
- Will parking be available between the hotel and the garage? Will those lots available? Wren said that even if it was available, she would discourage it because Homeland Security will probably be watching those areas as they are closer to the hotel. There is other parking available, and she encouraged people to park in areas away from the hotel.

**Agenda Item V: Update from the Associate Vice Chancellor for Facilities**

Emily Wren, Associate Vice Chancellor for Facilities / Chancellor's Administrative Designee  
[www.knowbeforeyougo.com](http://www.knowbeforeyougo.com)

Wren reported on the following:

- More parking information regarding the SB can be found on the campus SB website.
- Friday, Saturday, Sunday of NFL Experience and Friday, Saturday, and Sunday of the SB weekend are the days that parking spaces will be taken away.
- Staff will be available in each parking lot as well as signage letting visitors know when parking is available and when it is not. Visitors will not be allowed in parking areas until it is allowable.
- Security will be in lots watching for incorrect activity or persons needing assistance.
- Shuttle service will be running on the regular schedules. There will no shuttles the day of the game.
- Campus parking is as normal SB weekend, except for the designated sales lots.
- The State Museum will be having a function on SB Sunday and will need staff parking. IUPUI is providing a parking area for them. The campus will also help staff working in area restaurants to park on campus on the weekend of the SB.
- Bob True said police officers have met to talk about parking and security on campus. Environmental Health and Safety and Campus Facility Services are also in conversation about keeping the campus running smoothly and safely during SB weeks. If the AFC team wins the SB, the campus has been told the hotel will be very active with parties up until the time the team bus

arrives the next day to leave Indianapolis. Persons will not be able to park on campus around the hotel if that is the case on SB Sunday.

- Bill Abston will be releasing safety tips that were received from Texas from when they hosted a SB. There have been some increased thefts on campus, and the tips will be to help reduce the problem.
- True said there will be some traffic update websites constructed to add to the information the campus will keep on SB activities. It will be on [www.police.iupui.edu](http://www.police.iupui.edu) and linked to the campus's website.
- Solicitors and vendors are allowed on city streets and sidewalks, but not allowed on campus streets or sidewalks.
- True said activity on campus will escalate each day beginning the weekend before the SB. Just be mindful of the activity and plan for the extra time.
- How much money will be made for the campus selling parking spaces? Wren said it is not known because there are expenses to be paid out for persons on campus helping to make the parking available for a cost and the campus has to pay taxes for the money earned. The spaces will cost \$25/space.
- Will the Vermont Street Garage be open as usual? Wren replied that it will be. They cannot deny persons to park there that do not look like they should be there as it is profiling. They will not allow more people paying to park in a garage than there are pay spots. If you have a permit to park there, you should be able to park in the garage.
- If we see activity that seems to be illegal, do we notify the campus police or someone else? True said to contact the IUPUI Police Department.
- Catalytic converter thefts are down 50% from last year and are due to the community's help.
- The Union Building is in the process of being torn down.

#### **Agenda Item VI: Report from Human Resources Administration**

Martha Bulluck, Interim Assistant Vice Chancellor for Human Resources

Bulluck reported on the following:

- With the SB, Human Resources Administration (HRA) has worked behind the scenes as well. You can use several ways to be off campus on the Friday before the SB and the Monday after. The flexible work arrangements are: flex time, work compressed work week, work from remote location (home or other campus location), work a different schedule that week (e.g., Sunday – Thursday), or use different time options. For a one-time exception, you can use your income protection for biweekly employees (e.g., sick time, PTO sick bank). You can also use accrued paid time off and accrued compensatory time. You may encourage your staff to work overtime (comp time) now to accrue time for the days away from campus.
- Additional times for sessions regarding high deductible health plan: January 31, 12:30 – 1:30, in CE 307, and March 6, from 2:00-3:00 in CE 307.
- Bulluck introduced Isabel Fawcett, the new consultant for employee relations.

#### **Agenda Item VII: [Information Item] Sustainability**

Colleen McCormick, Director of Sustainability

Attachment: [http://www.iupui.edu/~scouncil/documents/pps/mccormick\\_1-18-12.pdf](http://www.iupui.edu/~scouncil/documents/pps/mccormick_1-18-12.pdf)

McCormick reviewed the points in the PowerPoint presentation:

- April 20 is Tox Away Day on the campus. Electronic waste recycling will be accepted that day.
- Single stream recycling is placing all items that can be recycled in the same recycle bin for others to sort later. It has been found that sorting on campus does not work well and moving to single stream should help.

- There is some rejuvenation of the smoke-free campus policy. Jane Luzar and Gabrielle Bovenzi are co-chairing a committee to look at the educational efforts and revision of the policy. Staff Council is invited to put a member on the committee if needed.

### **Agenda Item VIII: A Conversation with Chancellor Bantz**

Charles R. Bantz, Chancellor

The chancellor took talking points to address as follows:

- Fiscal condition of IUPUI
- What are you looking for with Dean Sukhatme's leaving
- Permitting mandatory executive retirement for state employment
- Distribution of parking spots (more A than B)
- Wishard land swap
- Parking at HITS building and communication
- Campus Campaign and the chosen choices
- Health insurance: self-insurance or contracting out – what is your involvement?
- Wellness Center

Bantz reported on the following:

- Thanked the staff for all their hard work. He spoke about the faculty and deans who have asked how they can raise staff salaries because it is the staff that helps them do the work with excellence. He has spoken to the president's cabinet about this.
- IUPUI was recently highlighted on *60 Minutes* with a story about a 13-year-old studying on campus. He felt the news media did a really good job telling the story and showing how well the campus has done to help the student. This is an example of doing good work that the campus is being recognized for.
- The IU Law School – Indianapolis has been renamed for Robert McKinney and is now known as the McKinney School of Law. IU now has two named schools of law. It is not common around the country to have a named law school, let alone two. This is an important statement about the campus and the law school and the good works that are being done by each. Mr. McKinney is part of the law firm Bose McKinney & Evans and is a graduate of the IU School of Law. The school is working to become a top 30 law school.
- We hosted the Coalition of Urban and Metro Universities. We host conventions so that we are known better when we try to recruit.
- The Student Organization for Alumni Relations will hold their fourth annual IUPUI Regatta this coming summer.
- The School of Social Work celebrated their 100<sup>th</sup> anniversary recently.
- New Academic Directions (NAD) looks at the structures of the academic programs on the IUB and IUPUI campuses. The reports are posted on the IFC website ([www.iupui.edu/~fcouncil](http://www.iupui.edu/~fcouncil)). The reports are from Working Group C (Proposal to Merge IU School of Liberal Arts and PU School of Science at IUPUI) and Working Group A3 (Proposal to Merge the Schools of Health and Rehabilitation Sciences and Physical Education and Tourism Management into a Single Layer School). The report of the original NAD committee suggested a possible separate health science campus. The clinical deans are all part of the issue and will provide a report on the possibility soon. The summary data for schools inside and outside the clinics are not positive.
- Gil Latz has been named Associate Vice Chancellor for International Affairs.
- The Glick Eye Institute contains contemporary art as well as art outside the building by Don Gummer.
- Lockefield Village now houses some staff previously housed in the Union Building.

- The Campus Center Theatre has now been finished.
- The Campus Center multipurpose room has a new floor that was unplanned, but much improved the room's esthetics.
- The IMPACT Campaign is going very well. The goal is \$1.25 billion with eighteen months remaining in the campaign. He suspects at the end of January 2012, \$1.1 billion will have been raised. \$24 million was the McKinney gift. A \$6.6 million gift will soon be announced supporting another program on this campus. We are getting RISE scholarships as well worth \$20K each.
- There will be a campus campaign with a focus on veteran's affairs. The importance of this campaign is that it allows the chancellor to tell donors the campus cares about its own.
- We have received national recognition again for "Up and Coming" universities. We have moved up in the ranks from seventh to fifth.
- 2012 reaccreditation: The campus is going through reaccreditation now as has been previously reported by Mary Fisher and Trudy Banta.
- Penn State Incident: The chancellor sent a letter in response to the incident to the campus and asked IUPUI staff that if anyone ever witnesses an incident regarding child abuse, we are to contact the hotline for child welfare services. That is what must be done legally by every Hoosier if they witness such an event. We have the responsibility as humans and responsibility legally.
- Health insurance options and prices changed with tiers based on salary. The university has been underestimating the cost in the past and the increase is due to it. The campus could not sustain that kind of underspending. Our insurance is still inexpensive compared to persons around us and the country. The high deductible plan is a lower cost up-front plan and one that most persons have chosen for this year.
- Consolidation of the Department of Marketing and Communication is moving forward and has caused some bumps. There have been complaints about the cost of getting things done and there are not as many services that are free as before.
- A benchmarking report on student services came out this week and he has not read it as closely as he should to address it.
- Fiscal condition of IUPUI: The campus came through the recession pretty well. Our budget is smaller than some in the country. We were not hit with significant cuts (double digit percentages). Our budget for the campus is \$1.25 billion. We have been good about generating new revenue, tuition has gone up; research funding has gone up; and philanthropy has provided some assistance. Our fiscal condition is quite good, but fragile as we come out of the recession. Credit hours and head count is down so it will affect our revenue.
- A bill on mandatory retirement for executives was introduced in the legislature this session. It is an exemption for airplane pilots and executives. Executives at IUPUI are described as anyone from dean and above. This bill is of interest because it is to eliminate the rule for persons who are sixty-five and over having to relinquish their administrative duties. PU and IU both have this rule for executives and it does affect our recruitment for staff.
- Dean Uday Sukhatme has accepted the position of provost of Pace University in New York City and Westchester County. The search for his replacement will be launched immediately with Dean Bill Blomquist chairing it.
- Wishard Land Swap: Every building in the swap will become an IU building when we gain access in 2014. A family practice clinic will be in the Lockefield Village building. Some buildings need to be destroyed as soon as we are given access to them; others will be recycled. There are plans for the future of the campus with the land we will gain.
- Is there any change for a new administration building? Yes, but there has been a plan for many years. He would like to get a new building started before his successor begins. We need people to ask for a new administration building. Administrators are typically criticized for building buildings for their needs, but it is past time for this building to be built. He would like to be closer to the middle of campus so he can meet students more one-on-one.

For Approval: 2-15-12

**Agenda Item IX: Report from the First Vice President**

Stone asked for a written report.

**Agenda Item X: Standing and Ad Hoc Committee Reports**

Stone asked for written reports.

Special Events Committee (Kristy Chapman and Kelly Miholic, Co-Chairs): The chairs thanked everyone for their help in making a very successful *Make a Soldier Smile* project. \$1,000 was raised for shipping costs and sixty-three boxes were sent to seven military locations. The Special Events Committee is working hard on planning the summer retreat to be held on Friday, July 20. The Spring Legacy project will be scheduled in late March/early April, weather permitting. The Spring Blood drive is scheduled for Tuesday, April 24. We will need volunteers to help work the Staff Council table at each location.

**Agenda Item XI: Old Business**

No Old Business.

**Agenda Item XII: New Business**

No New Business

**Agenda Item XIII: [Information Item] Update on Reaccreditation 2012**

No report.

**Agenda Item XIV: Report from IUPUI Faculty Council Liaison**

Sarah Baker

Baker reported on the following:

- There will be town hall meetings on the reaccreditation. Information will be sent to you soon.
- A general education core curriculum committee has been formed and they will meet soon. There are bills in the house and senate now limiting the 30 credit hours on the core transfer.

**Agenda Item XV: Adjournment**

With no further business appearing, President Elect Stone adjourned the meeting at 4:10 p.m.

Minutes prepared by Staff Council Coordinator, Karen Lee  
UL 3115N / 274-2215 / Fax: 274-2970 / [scouncil@iupui.edu](mailto:scouncil@iupui.edu) / <http://www.iupui.edu/~scouncil>