

MEMORANDUM

DATE: November 9, 2009
TO: Faculty, Department of Psychiatry
FROM: Department of Psychiatry Research Committee
SUBJECT: Availability of Department Funds to Support Research Activities

PURPOSE

Funds have been allocated to the Department of Psychiatry Research Committee to Support research activities within the Department of Psychiatry. These funds can be used to:

- (a) support pilot projects which will lead to an application for external funding;
- (b) support on-going projects where unforeseen needs occur, e.g. equipment failure, lapse in funding;
- (c) contribute toward costs of major equipment items; and/or
- (d) support expenses associated with research activities which are not covered by extramural grants, e.g., travel for students and research fellows to give presentations at national meetings, travel expenses for interviewing candidates for research positions.

Note: Requests for funds for faculty salaries are not allowed, and applications with such requests will not be reviewed.

GUIDELINES

Faculty and faculty on behalf of residents of the Department of Psychiatry are eligible. The requested funding period should not exceed 12 months.

There has been a change in the funding amount as of the September, 2008 PRC meeting. From September, 2008 forward, request for funds may not exceed \$3000.

Applications must be submitted at least 14 days before the next scheduled meeting of the Committee.

Awardees are expected to submit a progress report to the Committee, two years after obtaining funding regarding whether or not the funds contributed to the PI's ability to secure additional external funding. Progress reports should be e-mailed to Freida Cormack and will be reviewed at the following Psychiatry Research Committee meeting.

A brief narrative of the research plans (e.g. aims, rationale, methods) not exceeding 5 pages must be submitted along with the face page (included with this memorandum), abstract, budget, biographical sketches and other support. Make sure to state how the funds will be used (see a-d above, under purpose).

Applications should be e-mailed to: Freida Cormack
fcormack@iupui.edu

Application forms and information on dates of the Committee meetings can be obtained by contacting Freida at 4-8996 or fcormack@iupui.edu at the Institute of Psychiatric Research. They are also posted under forms in the Faculty/staff login at <http://www.iupui.edu/~psycdept/>

Indiana University School of Medicine
BIOMEDICAL RESEARCH GRANT APPLICATION
to the
PSYCHIATRY RESEARCH COMMITTEE

(FACE PAGE)

Principal Investigator: _____

Rank and Department: _____

TITLE OF PROPOSAL:

ADDRESS WHERE WORK WILL BE PERFORMED:

PURPOSE (check all that apply)

- to support a pilot project which will lead to application for external funding;
- to support on-going projects where unforeseen needs occur, e.g. equipment failure, lapse in funding;
- to contribute toward costs of major equipment items;
- to support expenses associated with research activities which are not covered by extramural grants, such as travel for students and research fellows to give presentations at national meetings, travel expenses for interviewing candidates for research positions.

BUDGET PERIOD

From _____ To _____

AMOUNT REQUESTED

\$ _____ Percent Effort _____%

RECOMBINANT DNA? Yes No

HUMAN SUBJECTS Yes No

VERTEBRATE ANIMALS? Yes No

If "yes" is checked above, indicate the status of the research proposal:

- approved
- under review
- in preparation for submission to the appropriate university review committee