

Indiana University School of Nursing Center for Academic Affairs
Master's Graduate Admissions Checklist

YOUR Personal Tracking Form

*Reminder: Only complete admission packets will be considered for admission!
 All items should be sent in one packet except transcripts*

Item	Date Completed/ Returned
The MSN program has a 2 part online application process consisting of the MSN Departmental Online application (when applying for the major of your choice) and the University Application (needed to take courses at IUPUI).	
University Application – This application is required to take any classes at IUPUI. The application must be submitted by the February 15 or September 15 deadline dates to be considered. Be sure you see a “Submission Complete” message after you have submitted the application. http://www.nursing.iupui.edu/degrees/msn/apply.shtml	
MSN Departmental Online Application –Complete this application when you are ready to apply to the major. The document is found at: https://cry.nursing.iupui.edu/msn	
Three references (appraisals) –it is preferred that at least 2 should be from Master level nurses. We suggest that you give the forms to your references and ask them to return them to you (in a sealed envelope if that is more comfortable for them). Submit the references with your packet of materials. The form is available at: http://nursing.iupui.edu/degrees/msn/documents/Appraisal.form.pdf	
Signed Essential Abilities Form – available at: http://nursing.iupui.edu/degrees/msn/documents/EssentialAbilities.pdf	
Essay – Please submit a personal essay of 200-250 words explaining your career goals, reasons for your choice of major and why you want to pursue an advanced degree in nursing.	
Contact the faculty member who coordinates the major for which you are applying.	
Official transcripts from all universities and colleges attended. If you went to Indiana University (any campus), we will print the transcript.	
Copy of current RN license – lighten and enlarge before sending to enhance readability	
Updated resume required for all students	
For nurse practitioner applicants, you must have two years experience as a certified RN to apply.	
Statistics: Please speak with a graduate advisor for specific information regarding this.	
For International students - In addition to meeting academic qualifications, you must: <ul style="list-style-type: none"> • Show proficiency in English (a Test of English as a Foreign Language (iBT-TOEFL) score of 550 or above is required and a speaking score of 26 or above is required for those whose native language is not English • Show proof of financial support, which will be processed through the Office of International Affairs • Submit evidence of passing the Council of Graduates of Foreign Nursing Schools (CGFNS) qualifying examination prior to coming to Indiana University • Possess a current Indiana registered nurse license 	

****All items except the online applications are to be postmarked and returned to the address below on or before the deadline dates of February 15th for fall admission or by September 15th for spring admission. The online applications are processed internally.**

Graduate Recorder

1111 Middle Drive, NU 142D

Indianapolis, IN 46202-5107 FAX: (317) 274-2996

Updated: February , 2010/djg