

Indianapolis Faculty Council (IFC) Minutes

September 1, 2009 ~ University Place Ballroom West ~ 3:00 – 5:00 p.m.

Faculty and Guests Present: Laurie Ackerman, William Agbor-Baiyee, Jeff Anglen, Rachel Applegate, Simon Atkinson, Carol Baird, Sarah Baker, Trudy Banta, Martin Bard, Terry Baumer, Anne Belcher, Ed Berbari, Marc Bilodeau, Jacqueline Blackwell, Bonnie Blazer-Yost, Susan Boland, Polly Boruff-Jones (Sub: Bill Orme), Janice Buelow, Amanda Cecil, Ellen Chernoff, Lauren Chism, Nancy Chism, Philip Cochran, Oscar Cummings, Andre De Tienne, Cornelis de Waal, Nancy Eckerman, Garland Elmore, George Edwards, Scott Evenbeck, John Finnell, Mary Fisher, Jan Froehlich, Carol Brooks Gardner, Philip Goff, Linda Adele Goodine, Michele Hanson, Joseph Harmon, John Hassell, Sue Herrell, Allison Howland, Susan Hyatt, Marilyn Irwin, Kim Kirkland, Abby Klemsz, Joan Kowolik, Debomoy Lahiri, Kathy Lay, Carmen Luca-Sugawara, Jane Luzar, Deanna Malatesta, Brenna McDonald, Henry Merrill, Stacy Morrone, C. Subah Packer, Mathew Palakal, Narayanan Perumal, Ellen Poffenberger, Rebecca Porter, William Potter, Stephen Randall, Lisa Riolo, Patrick Rooney, Roger Schmenner, Bill Schneider, Uday Sukhatme, G. Marie Swanson, Rosalie Vermette, Marwan Wafa, Richard Ward, Stuart Warden, John Watson, Jeff Watt, Clark Wells, Elizabeth Whipple, Gail Williams, Jack Windsor, Frank Witzmann, Marianne Wokeck, Wanda Worley, Frank Yang, and Oner Yurtseven

Agenda Item I: Welcome and Call to Order

IUPUI Faculty Council Vice President, Jeff Watt, called the meeting to order at 3:00 p.m.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day

The Agenda was adopted as the Order for the Business of the Day.

Agenda Item III: Award Presentation

Scott Evenbeck, Dean, University College
Gayle Williams, Assistant Dean, University College
Michele Hanson, Director of Assessment, University College
Lauren Chism, TLC Coordinator, University College

Evenbeck reported that IUPUI won the 2009 Outstanding Student Retention Program Award from the Educational Policy Institute. The award includes the Bridge Program, Thematic Learning Communities, and assessment for both programs. Each spoke about the various aspects of the programs.

Agenda Item IV: [Action Item] Approval of the IFC May 5, 2009, Minutes

Hearing no objections, the IFC May 5, 2009, minutes stood as written and were entered into record.

(http://www.iupui.edu/~fcouncil/minutes/Minutes_IFC-5-5-09.pdf)

Agenda Item V: Updates/Remarks on Behalf of the Chancellor

Dean Uday Sukhatme gave the following report:

- Chancellor Bantz is in South Dakota for his mother's surgery.
- Enrollment for Fall 2008 was 30,300 students. Becky Porter gave the updated report at the end of Sukhatme's remarks. University College, Student Life, and Enrollment Services are showing the new students they are part of the Class of 2013 and are encouraging them to complete their degree in four years.
- IUPUI was recognized for the second year in a row among National Universities as an "Up-and-Coming-School." The campus moved from 14th position last year to 7th this year.

- IUPUI Academic Plan: Most of the action items have been implemented or soon will be. They include:
 - Signature Centers: New guidelines and RFP to be issued in October 2009.
 - SRUF: 46 faculty hired, but program is currently on hold.
 - Enrollment Shaping Initiative: The Summer Preparatory Program offered free classes in the summer for math and writing courses for students needing remedial work (200 of 800 students took the offer).
 - Campus Housing is full this year. GPA for students in housing is about 3.0, which is about 0.5 higher than students who live off campus.
 - 73% retention rate; 71% including Columbus.
 - 6 Year Graduation Rate: We will reach about 34% when the sixth year is reached.
 - 850 students earned more than a 3.75 GPA in fall 2008 and spring 2009. Free parking was offered to these students.
 - President McRobbie new incentive grants program will provide \$300 for students who receive at least a B average for two consecutive semesters.
 - RISE Initiative – Bookmarks were distributed to promote the initiative. Six faculty received release time over the summer to produce RISE courses.
 - IUPUI Honors College has been established. Dean Luzar was appointed as the first dean of the School.
- Common Theme: David Craig and other faculty and staff are highlighting sustainability.
- Graduate Programs: Several new doctoral programs have been established on campus.
- Marketing: Amy Warner and Troy Brown are beginning an aggressive marketing campaign.
- The following new deans and directors were introduced: Jane Luzar, Dean of Honors College; Jay Gladden, Dean of the School of Physical Education and Tourism Management; Marwan Wafa, Vice Chancellor for IUPUC; and Patrick Rooney, Executive Director of the Center on Philanthropy.
- Enrollment and Admissions: Porter discussed the highlights of the reports.
http://www.iupui.edu/~fcouncil/documents/fall_2009_admission_summary.pdf
http://www.iupui.edu/~fcouncil/documents/fall_enrollment_report_august_31_09.pdf

Agenda Item VI: Updates/Remarks from the IFC President

IUPUI Faculty President Simon Atkinson gave the following report:

- The IFC website has updated and redesigned. <http://www.iupui.edu/~fcouncil>
- Supplement to the Academic Handbook has been updated and can be found at http://www.iupui.edu/~fcouncil/documents/IUPUI_supp/handbook.htm. Please let Karen Lee know of any corrections or additions. The committee is working to update the policies in the supplement and will upload new versions as they are finished.
- University Organization: President McRobbie has appointed Tom Morrison as a Vice President working on capital projects, Neil Theobald will take on Terry Clapacs' responsibilities following his retirement, and Dean Schnable is the Interim VP for Research while the search committee continues its work.
- Implementation of the TIME system for professional staff: The IFC asked the Chancellor to reconsider the decision to move to a synchronous time system. Dan Rives issued a memo to the Chancellors giving them the power to decide which system (synchronous or asynchronous) they would use. VC Sukhatme asked the deans how they wanted to treat this. All schools except for Law, Dentistry, Business, PETM, Informatics, and Education are using the asynchronous model. The School of Medicine is having biweekly reports as synchronous and the PAO/PAU staff are asynchronous. The school will revisit the decision in one year.
- Administrative Review: The Chancellor's Review is finishing up their work and their final report. The Review for the Dean of the School of Nursing is on IFC website

(http://www.iupui.edu/~fcouncil/documents/Broome_Administrative_Review_Summary.pdf).

Journalism and Business deans review committees are forming.

- The IFC will work on these issues for 2009-2010:
 - Establishment of the Honors College
 - Schools of Public Health
 - Policy on export control research

Agenda Item VII: [Action Item] Vote on Amendment to Change the Bylaws and Constitution

Cornelis de Waal, Chair, Constitution and Bylaws Committee

De Waal read the following amendment change to the Bylaws. The first reading was during the April 7, 2009, IFC meeting, to allow for Co-Chairs for Standing Committees.

MEMO

FROM: Cornelis de Waal, Chair Constitution and Bylaws Committee
TO: IFC Executive Committee
RE: Amendment of the Bylaws to allow for co-chairs for standing committees
DATE: April 1, 2009

In response to a request by the Chair of the Budgetary Affairs Committee to add a cochair to ensure a smooth transition between chairs, a request that was later broadened by the IFC President to allow for the possibility to add co-chairs to any committee, I am sending you a proposed revision to the Bylaws that would allow for this. It gives the Committee on Committees the power to add a staggered co-chair option to any standing committee.

The addition to the Bylaws is marked in red; there are no deletions.

BYLAW ARTICLE III. COMMITTEES OF THE FACULTY

Section A. Committee on Committees

1. Composition. The Committee on Committees shall be composed of the members of the Executive Committee of the Faculty Council.
2. Responsibilities. The Committee on Committees shall:
 - a) determine the size, appoint the members, and designate the chairs of each standing committee of the faculty, except as provided otherwise by the Constitution or the Bylaws. At least one member of each standing committee shall be a member of the Faculty Council, and no committee shall have a majority of its members appointed from the same academic unit. **To facilitate year-to-year transition, the Committee on Committees may designate that a standing committee will have staggered co-chairs, each serving two-year terms;**
 - b) specify the terms of service of each person appointed to a standing committee, provided that no appointment shall be for a term exceeding two years, and that no person shall be eligible to serve more than three terms consecutively on the same committee;
 - c) make recommendations to the Council concerning the establishment of new committees, abolition of existing committees, or modification of the charge to any committee; and,
 - d) solicit and receive from the faculty, nominations for committee appointments, provided that the nominees shall have indicated their willingness to serve if appointed.

De Tienne suggested a friendly amendment adding wording “determine the size, appoint the members, and designate the chairs **and staggered co-chairs** of each. . .” to the first sentence of 2.a. Discussion continued. This was seconded. The motion did not pass. The motion (change to amendment) from the committee passed.

De Waal read the following amendment change to the Constitution. The first reading was during the April 7, 2009, IFC meeting, to allow electronic voting.

To: Executive Committee
From: Cornelis de Waal,
Chair Constitution and Bylaws Committee
Date: 27 August 2009

The Executive Committee has charged the Constitution & Bylaws Committee with drafting an addition to the Constitution that would allow for electronic voting:

The IFC has moved to electronic voting over the past few years. This type of voting is not mentioned in our Bylaws, but has been found to be very effective. We have had a higher response rate by conducting electronic elections than we have with the paper ballots at regular meetings. The 2007-2008 IFC-EC approved of the continued usage of electronic voting and asked that it be turned over to your committee to work into the Bylaws. At present, electronic voting is used for the Faculty Grievance Advisory Panel, Board of Review Pool, Members-At-Large (aka unit representatives), and University Faculty Council Representatives.

In response to this request the Constitution & Bylaws Committee recommends adding to Article I of the IUPUI Constitution a new section B following the current section A, with the current sections B and C to be relettered C and D:

B Any provision in the IUPUI Constitution or Bylaws stating, directly or by implication, that voting shall occur by means an in-person vote or a paper ballot be modified to permit electronic voting. The method and means of electronic voting shall be as established from time to time by the IUPUI Faculty Council Executive Committee.

However, given the proposal sent recently to the Executive Committee regarding NTTF representation, it should be noted that a revision of this article is also being proposed in that context. If that proposal is accepted in its current form, the above clause would be added as a separate section *after the newly proposed section B as a new section C*, with the remainder of the sections of the article to be relettered D and F.

The motion was passed. A paper vote will be taken to confirm.

Agenda Item VIII: Slate for Promotion and Tenure Committee
Carol Baird, Chair, Nominating Committee

The slate was read as follows.

Slate for IUPUI Promotion and Tenure Committee

Promotion and Tenure Committee

Election Date: October 6, 2009
Number to Elect: 1
Term of Office: 3 years

The IUPUI Faculty Council Nominating Committee is pleased to present the following nominees for one position on the IUPUI Promotion and Tenure Committee. Of the candidates listed, you will be asked to vote for one faculty member. Election will take place by paper ballot distributed and tallied at the October 6 meeting. The highest number of votes will receive a three-year position.

Main List

Barbari, Edward	Engineering and Technology
Kaufman-McKivigan, John	Liberal Arts
Pike, Cathy	Social Work

Alternates (if needed)

Howard, Jay	Columbus
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Agenda Item IX: [Discussion Item] Report from the Office of Equal Opportunity

Kim Kirkland, Director, Office of Equal Opportunity

Gary Pike, Executive Director, Office for Institutional Research

Handouts: http://www.iupui.edu/~fcouncil/documents/faculty_salary_equity_study_2009.pdf

http://www.iupui.edu/~fcouncil/documents/EEO_2009annreport.pdf

http://www.iupui.edu/~fcouncil/documents/gender_equity_results_ifc2009.pdf

Kirkland and Pike reviewed the information in the handouts. In regard to the Gender Equity Study, it was noted that the School of Medicine and campus administrators will be reviewed as well. At this time, there are no plans to review persons who have been at the university for a long time and the disparity between the salaries and those of persons who are just starting, but with a higher salary than those already here.

Agenda Item X: Report from the IUPUI Staff Council

Sue Herrell, President, IUPUI Staff Council

Herrell reported on the following:

- Thanked the IFC for helping with PAO/PAU initiative.
- The SC retreat was July 10 and the theme was REAL.
- Voluntary Benefits Program includes short-term disability.
- 65 new members attended Orientation
- September 16 is first meeting.

Agenda Item XI: Questions and Answer Period

- Signature Centers: Will the outcomes of the Centers be used in the marketing of the campus. Sukhatme said small flyers were constructed for each Center to give to prospective donors. The campus campaign is in the silent session of fundraising. Sukhatme will begin active fundraising himself next year.

Agenda Item XII: Unfinished Business

No Unfinished Business.

Agenda Item XIII: New Business

- United Way: Schmenner spoke about the United Way kickoff luncheon on Friday. Tips are encouraged as the proceeds will go to the United Way. Sarah Fisher is the featured speaker. Cost is \$5 and is for everyone. A reception was held last evening for the Key Club members (\$1500 or higher donors). \$417,000 is the goal for this year. The Lilly Endowment will match dollars for those who give \$52 or more as well as 10% or more.

Agenda Item XIV: Recognition of Faculty Celebrating 20 Years.

Dean Sukhatme recognized the following faculty members. A reception was held following the meeting.

Mark Ippolito (Business)
Donald Newell (Dentistry)
Lisa Willis (Dentistry)
David Bodenhamer (Liberal Arts)
Mary Pride (Liberal Arts)
Joel Boaz (Medicine)
Allan Diefendorf (Medicine)
Margaret Gaffney (Medicine)
Charles M. Harris (Medicine)
Deb Litzelman (Medicine)
John Rau (Medicine)
Stephen Sawada (Medicine)
Michael Tsangaris (Medicine)
Tamilyn Bakas (Nursing)
Mary Fisher (Nursing and Administration)
Shirley Woolf (Nursing)
Johannah Doecke (Physical Education & Tourism Mgmt.)
Alan Mikesky (Physical Education & Tourism Mgmt.)
John McGrew (Science)
Joseph Harmon (University Library)
Sherree Wilson (Academic Affairs/HESA)

Agenda Item XV: Adjournment

A motion to adjourn was made and seconded. The motion carried. Vice President Watt adjourned the meeting.

Minutes prepared by Faculty Council Coordinator, Karen Lee
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