

Agenda Item I: Welcome and Call to Order
IUPUI Faculty Council Vice President Ed Berbari called the meeting to order at 3:00 p.m.

Agenda Item II: Adoption of the Agenda as the Order of Business for the Day
The Agenda was adopted as the Order of Business for the Day.

Agenda Item III: [Action Item] Approval of the IFC October 7, 2014, Minutes
The minutes of the October 7, 2014, IFC meeting were approved and entered into record.

Agenda Item IV: Updates/Remarks from the Chancellor
Nasser Paydar, Executive Vice Chancellor and Chief Academic Officer
Reporting on behalf of Charles R. Bantz, Chancellor

EVC Paydar reported on behalf of Chancellor Bantz:
- He said his office is trying to find a way to recognize the good work of faculty. Not through annual reports, but a way to stand out with recognition.
- The Faculty Annual Report is close to being online through another product. His office is working on selecting a new software program for the reports.
- A survey of faculty salaries is underway to see what the national trends are and to address areas of issue.
- Demolition will begin soon in the old Wishard area. He showed slides of the demolition, and they are attached to the minutes. The Service Building will become the new Campus Facility Services building. The Regenstrief Building will become International Health and Education. The Dunlap Building will become the Center for Discovery. Primary Care Center is being looked at for
Agenda Item VI: [VOTE – Second Read] Election of At-Large Representatives to the IUPUI Promotion and Tenure Committee
L. Jack Windsor, Co-Chair, Nominations Committee
Voting was opened for the following slate. The results were given later in the meeting.

**Slate for Promotion and Tenure Committee**

<table>
<thead>
<tr>
<th>Election Date:</th>
<th>November 4, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number to Elect:</td>
<td>2</td>
</tr>
<tr>
<td>Term of Office:</td>
<td>One faculty member for 3 years (2014-2017)</td>
</tr>
<tr>
<td></td>
<td>One faculty member for 1 year (2014-2015)</td>
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</tbody>
</table>

The IUPUI Faculty Council Nominating Committee is pleased to present the following nominees for two positions on the IUPUI Promotion and Tenure Committee. Of the candidates listed, you will be asked to vote for two faculty members. Election will take place by paper ballot distributed and tallied at the November 4 meeting. The highest number of votes will receive a three-year position with the next highest receiving the one-year position. You (or an alternate) must be present to vote.

- Charles Goodlett, School of Science (Psychology), Professor, Tenured
- Stephen Hundley, School of Engineering and Technology (Technical Leadership & Communication), Professor, Tenured
- Richard Ward, School of Liberal Arts (Center for Research and Learning), Professor, Tenured
- James Williams, School of Medicine (Anatomy), Professor, Tenured

**Agenda Item VII: [Information Item] Common Theme Update**

Khadija Khaja, Faculty Fellow

Khaja spoke to the presentation appended to the minutes. The common theme for 2013-2015 is “Find Your Voice, Hear My Voice: Creating Civil Conversation.” She also promoted the upcoming speaker, Phil Cousineau, who will speak about “Beyond Forgiveness, Reflections on Atonement: Healing the Past, Making Amends, and Restoring Balance in our Lives and World,” on November 19, at 1 p.m., in CE 450.

**Election Update:** Windsor announced the results of the Promotion and Tenure representative election. Rick Ward was elected to a three-year term and Charles Goodlett for a one-year term. It was moved and seconded to destroy the ballots. The motion passed.

**Agenda Item VIII: Call for IFC or UFC Standing Committee Reports**

The following report was made:

- Campus Planning Committee (Miriam Murphy, Chair): Murphy said the Campus Planning Committee and the Faculty and Staff Relations Committee met together to discuss the Bicentennial Strategic Plan. They have organized feedback into general comments and recommendations. Their findings will be shared with the IFC Executive Committee and will focus on “why not us?” to encourage the university to focus on all campuses, not just IUB.

**Agenda Item IX: Question / Answer Period**

- Regarding the demolition shared by EVC Paydar earlier in the meeting, William Schneider asked if there is an effort to preserve the historical significance of the buildings. He felt the Bryson Building was one of the older buildings. He encouraged the campus to save some façades as Ivy Tech did when they rebuilt their buildings. Paydar said the buildings he mentioned will not be demolished and will be preserved.

**Agenda Item X: Unfinished Business**

There was no Unfinished Business.
Agenda Item XI: New Business
There was no New Business.

Agenda item XII: Report from the IUPUI Staff Council
Jim Klenner, President-Elect

Klenner reported on the following:
- The Communications Committee is looking at increasing publicity of the professional development grants.
- Tuesday, November 11, is the Staff Council blood drive. There will be a station in the Med Science Atrium and a bloodmobile outside Taylor Hall.
- He mentioned Paw’s Pantry, and the IFC members said they had already seen the presentation.
- There will be a 30 minute workshop at an upcoming Staff Council meeting on active shooters and what it means to “shelter in place.”

Agenda Item XIII: Final Remarks and Adjournment
A faculty member asked about the Staff Development Grant. Can information be found somewhere about the grants? Karen Lee noted information can be found on the front page of the Staff Council website. Specifically, the grant information can be found here: [http://www.iupui.edu/~scouncil/awards/grant.html](http://www.iupui.edu/~scouncil/awards/grant.html).

With no further business appearing, a motion was made to adjourn. The motion passed and the meeting was adjourned.

Minutes prepared by Faculty Council Coordinator, Karen Lee
UL 3115N / 274-2215 / Fax: 274-2970 / fcouncil@iupui.edu / [http://www.iupui.edu/~fcouncil](http://www.iupui.edu/~fcouncil)


**Items that have been completed by the committees follow the Assignments for committees.**

**Assignments (Items in red have been brought to the IFC for a first read):**

**Academic Affairs Committee**
- Campus Policy on Limits in Withdrawal: Policy to be voted on by AAFC, EC, and IFC fall 2013. (Oct. 2013: The AAC agreed that the policy was too restrictive. They agreed that students should not be allowed to enroll and withdraw (or fail) a given course numerous times. Perhaps an alternative solution is to block registration for such students, initiated at the unit level. The registrar will investigate creating lists of students who enroll repeatedly in the same course. These lists could be provided to the appropriate unit for action (registration block), if the units choose to do so. Annual Report 2014: The proposed policy was put on hold pending further fact-finding and deliberation.)
- Attending Classes Without Being Enrolled: Policy to be voted on by AAFC, EC, and IFC fall 2013. (Oct. 2013 & Annual Report: The AAC has put the policy on hold and will do further fact-finding.)
- Calculation of GPAs. How much campus policy harmonization is going to be suggested as a part of the student services initiative? (Annual Report 2014: Carried over from 2012-2013. Should this assignment be eliminated?)
- Grade Forgiveness Policy (Annual Report 2014: Carried over from 2012-2013. Should this assignment be eliminated?)
- Investigate what, if any, “University Sanctioned Events” should be included in the Registrar’s list of Course Policies (Annual Report 2014: Committee added this assignment for the 2014-15 AY.)
- UFC Policy on Transfer of Credit from Two-Year Institutions
- Policy on Credit Hour Overlap
- Common Calendar: Are all dates covered under this policy, or just the start and stop dates?
- IUPUI Policy on International Teaching Assistants
- Policy for Acceptance of Prior Learning (PLA) Credit for Veterans

**Budgetary Affairs**
- Assessments (School of Medicine)
• Parking Business Plan – Ask Dawn Rhodes and Camy Broeker to bring the plan to the committee and discuss it. Ask Rhodes to report on the plan to the IFC.

Campus Planning Committee
• Continue review of the Strategic Plan.
• Review IU Strategic Plan and compare it to the IUPUI Strategic Plan. Draft comes in October and the final document should be finalized by the Trustees at their December meeting.
• Review and comment on National Survey of Student Engagement (NSSE) survey and other tools that gather information about students and faculty. (May 2014: On hold due to priority given to strategic plan and budget hearings.)
• Review and comment on PULSE surveys; the data gathered by these surveys may be reviewed by this committee; examples: campus safety; diversity; common theme. (May 2014: On hold due to priority given to strategic plan and budget hearings.)
• Review and comment on campus survey (first and second years – in house); (every third year NSSE is administered) (May 2014: On hold due to priority given to strategic plan and budget hearings.)
• Advise IUPUI Administration: Planning and Institutional Improvement Administrative Liaison on outcomes. May 2014: Ongoing.

Constitution and Bylaws Committee
• Verbatim Minutes: Review proposal to exclude notation of taking verbatim minutes if a recording is being made during council meetings. (Committee discussed this item; will suggest wording.)
• Nominations Committee: Review and change bylaws so that the Nominations Committee is made up of faculty governance leaders of the schools. (Update 7-10-14: Work in process.)
• Rewrite the charge to the Constitution and Bylaws Committee. (Update 7-10-14: No action at this time; keep on agenda.)
• Recognition of Honors College (Update 7-10-14: Recognition was discussion, but until the school submits a constitution and bylaws for review, no action is taken. Keep on agenda until C&B submitted by Honors College.)
• FGAP Bylaws revision (problem raised by Handbook Committee/Faculty Affairs Committee last year). (Update 7-10-14: No action at this time; keep on agenda.)
• Undergraduate Curriculum Advisory Committee: Is the committee doing what the vision for the committee was set out to do. (Update 2-25-14: With the Strategic Plan, this committee is under review by the Academic Affairs Committee and Faculty Affairs Committee as they determine whether the IFC should endorse an Undergraduate Curriculum Committee. The Constitution and Bylaws Committee will be asked to make a motion to remove the UCAC from the IFC Bylaws should the IFC endorse the new committee.)
• Limit the amount of time a Board of Review can be heard before time runs out once it has been assigned by the IFC-EC. (Motion made by IFC-EC on March 27, 2014.) (Update 7-10-14: No action at this time; keep on agenda.)

Distance Education Committee
• IU Online: Schedule a joint meeting between the Distance Education Committee and the Technology Committee, with leadership from IU Online. – (The meeting was held only by the Technology Committee. The DEC did not participate in the meeting.)
  o Update on state authorization process
  o Status of differential funding or fee for online courses
  o ADA compliance for distance education
• Canvas transition
• Unizin Consortium

Faculty Affairs Committee
• Discuss the grievance process and the Board of Review procedures with the Constitution and Bylaws Committee. (Update from annual report: Ongoing discussion: Theme of grievance = due process. Remaining questions: 1) good causes not defined in bylaws; 2) full-time=100% or benefit eligibility (eligible for reappointment regular?); 3) What is grievance process for part-time faculty? Type of employment – serve at will (administrators, PG); 4) Adjunct faculty-freelance contract? – See handbook 2006 needs further investigation / Bylaws p. 18. Committee to continue the discussion in 2014-15.)
• “Term Contracts” in the School of Medicine for faculty not complying with standards set by the school.
• School of Medicine policy issued for compensation guidelines for tenured faculty.
• Review draft Adjunct Faculty Policy/Procedures for Promotion (On 4-21-14 committee agenda.)
• Parking Changes (On 4-21-14 committee agenda.)
• NTTF representation on the IFC. A task force will be established by the IFC Executive Committee to review the NTTF and how they are affected through the Constitution and Bylaws, handbooks, and policies and procedures. The Faculty Affairs Committee would manage the work of the task force. The FAC should send names to the EC for inclusion in the membership of the task force. Member need to come from the schools including the School of Medicine and one member from the Handbook Committee.
For Approval: 12-2-14

- IUPUI Faculty Librarian Review and Enhancement: President McRobbie asked each campus to look at the policy and tweak it for their needs. At the 4-24-14 EC meeting, an administrative committee was formed composed of Melissa Lavitt, Rick Ward, Simon Atkinson, Jack Windsor, and the chair of the FAC.
- Definition of Tenure Status
- Policy for Adjunct Faculty promotion.
- Faculty Bonus Plan (Ready for a first read once approval is received by the FAC. The IFC-EC approved the plan at their 10-23-14 meeting.)

Faculty Handbook Committee
- Revise charge to the committee.
- Revise the handbook to reflect the change in links to the Academic Handbook to policy numbers from the University Policies website.
- Apply numbering system to the Faculty guide as was used in the online version of the IU Academic Handbook.
- Make title changes and other miscellaneous grammar and style content.

Fringe Benefits Committee
- Benefits: Keep pushing to get the message out about benefits in a timely manner.
- Get the word out to faculty: Clinical Care Services at IUPUI (http://hr.iu.edu/benefits/CCServices/index.html)
- Comparison of benefits for IUPUI and IUB faculty. Melissa Lavitt’s office has a salary comparison and the cost of living comparison for both campuses.
- Maternity and Family leave
- Benefits for part-time faculty
- How does the IUPUI benefits plan compare to other institutions?
- Benefits for gay married couples should a law be passed.

Library Affairs Committee
- Implementation of Open Access

Research Affairs Committee
- Limited submission – Atkinson doesn’t feel that is an issue on this campus. He would be glad to discuss this as issues come up. This issue is on the strategic plan.
- Biomedical Research Institute
- Policy on Centers and Institutes
- Animal safety
- Update on Research Advisory Committee from VP Jorge Jose.
- Update on the transparency and funding of programs
- Presentation of the Indirect Cost Recovery guidelines to the IFC.
- Return of NIH funds from the administrators to the PI.
- Other study approvals – especially biosafety approvals and IACUC as centralization of oversight continues.
- Center designation process – inventory of active/inactive centers as a first fact-finding step.
- IUCRG Program – faculty input into future directions/funding priorities if the program continues.
- Strategic Plan
- Monitor aspects of compliance across the university
- Purchasing and expenses on grants – detailed reporting
- IRB updates
- IU Strategic Plan review (Research Excellence) – October 2014.

Staff Relations Committee
- TIME Timekeeping System
- Health Insurance Rates – John Whelan should have a positive impact on this.
- Performance Management – John Whelan should have a positive impact on this.
- Service with Distinction
- Intergroup Dialogue and Campus Civility
- Campus Safety
- Monitor Parking

Student Affairs Committee
- Student Wellness
- Personal Misconduct Procedures have changed, but there may be training that needs to be addressed.
- Sexual Assault and Prevention

Technology Committee
- Review of FLAGS system to review enhancements made during summer 2013.
- Review updates to the RFS system
- Conduct joint meeting of Distance Education Committee with IU Online Office Leadership
- Review e-learning system
- Monitor transition from Oncourse to Canvas.
- Testing Center
- Online course evaluations with the Testing Center (will work with Melissa Lavitt)
- Product to replace the FAR (will work with Melissa Lavitt)
- Oncourse project sites – what do we use now?

**Items Completed:**

**Faculty Affairs Committee**
- IUPUI Faculty Credo *(Report submitted to the IFC-EC. Discussion at the April 17, 2014, EC meeting. Developed guidelines for department chairs/not performance review. Revised Credo. Suggest adding Civility Statement.)*(On IFC-EC agenda for discussion. 9-18-14: IFC-EC determined the Code of Academic Ethics takes care of the Credo. This item will not be discussed further.)

**Faculty Handbook Committee**
- Completed revision of timeline for approving the supplement. *(Presented to the IFC 10-7-14.)*

**Library Affairs Committee**
- Open Access *(Passed as policy on 10-7-14.)*
Wishard/IUPUI Redevelopment Update

Burdsal

Myers

F-Wing
Wishard/IUPUI Redevelopment Update

West

Krannert/Bellflower

East

INDIANA UNIVERSITY
Our Previous Common Themes:

Common Theme 2009–2011: “Consuming Well for the Wealth of Communities, from IUPUI to the World.”  
*Faculty Fellow: David Craig*

*Faculty Fellow: Kathleen Hanna*
The IUPUI Common Theme

http://www.iupui.edu/common_theme/

Find Your Voice: Hear My Voice

2013-2015

2013-2015 Common Theme Faculty Fellow:
Khadija Khaja, Associate Professor, School of Social Work  
kkhaja@iupui.edu

“Find Your Voice, Hear My Voice Creating Civil Conversation”
Focus groups with students, staff and faculty
Main Book Selections
Author Visits

2013-14

From Me to We
Discovering our Common Ground
November 13th, 2013
1:30pm | Campus Center 450

Sara Hacala

In From Me to We: Discovering our Common Ground, we learn how important it is to be respectful and kind to each other. This book encourages us to think about how we can make the world a better place.

http://www.iupui.edu/common_theme/2013/about/book/

2014-15

Beyond Civility
52 Ways to Tame Rude, Crude & Attitude for a Polite Planet

Sara Hacala

In Beyond Civility, Sara Hacala explores how we can improve our communication skills and become better listeners.

Beyond Forgiveness
Reflections on Atonement

Phil Cousineau

In Beyond Forgiveness, Phil Cousineau discusses the importance of forgiveness and how it can help us heal from past hurts.

http://www.iupui.edu/common_theme/2013/about/book/
Other Books Selected

http://www.iupui.edu/common_theme/2013/about/book/
Events

• Res. Life RA training
• Themed Learning Retreat
• Engineering & Tech
• School of Business
• School of Social Work
• Other Disciplines
UC Event in Collaboration with MOSAIC

• **Creating Safe Spaces for Discussing Difficult Issues:**

• **Engaging Reconciliation: When Sweeping it Under the Rug Just Won't Work Anymore**

• **Creating Inclusive and Working and Learning Environments.**
Civility, Politics and Reconciliation:
An Impossible Triangle?
The South African Context
Rev. Allan Boesak

The Reverend Allan Boesak is a famed Anti-apartheid activist, leader of the World Alliance of Churches and patron of the United Democratic Front (UDF) in South Africa. Allan Boesak recently accepted a four-year appointment as the newly established Desmond Tutu Chair of Peace, Global Justice, and Reconciliation Studies, held jointly at the Christian Theological Seminary and Butler University.

Tuesday, September 24, 2013
6:00-7:30 pm, Lilly Auditorium, IUPUI Library
7:30-8:00 pm Reception
Sponsored by:

IUPUI Committee on Africana Studies
IUPUI Office of International Affairs
IUPUI African Student Association

For more information contact: Ian McIntosh at 317.274.3776 or imcintos@iupui.edu
Constructive Notice Alumni Edition

Early Spring 2014 Events

March 25 (Please note the start time will be 6:00 p.m.)
Special Program - IUPUI Common Theme Event

"Uncivil Speech and the First Amendment"
CLE: 1.0 Hours
Panelists:

- Sheila Kennedy, ’75, Professor of Law and Policy, School of Public and Environmental Affairs (SPEA) at IUPUI
- Michael Sliter, Assistant Professor of Psychology, IUPUI School of Science.
- Margaret Tarkington, Associate Professor of Law and Dean’s Fellow, IU Robert H. McKinney School of Law
- R. George Wright, ’82, Lawrence A. Jegen III Professor of Law, IU Robert H. McKinney School of Law
- Khadija Kheja, M.S.W., Ph.D. Associate Professor, School of Social Work and Faculty Fellow for IUPUI’s Common Theme Project on Civil Discourse

Organized and Moderated by: Robert A. Katz, Professor of Law, IU Robert H. McKinney School of Law, Professor of Philanthropic Studies, Indiana University Lilly Family School of Philanthropy
Time: 6:00 p.m. Panel Discussion
Location: Wayne Courtroom, Inlow Hall, 530 W. New York Street, Indianapolis
Contact: Beth Young at bmyoung@iupui.edu
Register

REFRESHMENTS AVAILABLE
SPONSORED BY THE
AND THE

Humility and Civil Discourse?
How We Build a Civil Community?

Unity

Amazon.com

http://www.iupui.edu/common_theme/2013/about/book/. These titles are available at Barnes and Noble on campus or through Amazon.com

seen the Common Theme book selections, including the titles here. For a full list, go to:
Reverend Harold Good
“There goes the last gun”
Indianapolis, and the long road to peace in Northern Ireland

Wednesday, September 10th, 2014

1:00-2:00pm
Reception to follow

IUPUI University Library
Lilly Auditorium

All welcome to attend
http://go.iu.edu/c1L

Information: Ian McIntosh
imcintos@iupui.edu

Once president of the Methodist Church in Ireland, Rev. Dr. Harold Good has demonstrated a lifetime commitment to peace, justice, and reconciliation.

Sponsored by:
IUPUI Common Theme on Civil Discourse, IUPUI Office of International Affairs, IUPUI School of Liberal Arts, IUPUI Sociology Department, IUPUI Honors College, Methodist Church of Indiana, Christian Theological Seminary
THE MULTICULTURAL SUCCESS CENTER PRESENTS

A Dialogue Series on
RACE - POLITICS - THE PURSUIT OF JUSTICE
"America after Trayvon Martin"

TOWN HALL
Opening session
Hine Hall Auditorium - 6:00PM

OCT 24 2013

DIALOGUE SESSION 1
Legal Aspects + Implications of the Trayvon Martin Case
Hine Hall, Room 132 - 6:00PM

NOV 7 2013

DIALOGUE SESSION 2
Social Injustice: The History + Impact of Profiling
Hine Hall, Room 132 - 6:00PM

OCT 31 2013

DIALOGUE SESSION 3
Being Stopped by the Police or Others: Managing Confrontation...Avoiding Conflict
President’s Room, The Tower - 6:00PM

NOV 12 2013

DIALOGUE SESSION 4
Cultivating Positive Change on Campus and in the Classroom
Hine Hall, Room 132 - 6:00PM

NOV 21 2013

TOWN HALL
Closing session
Hine Hall Auditorium - 6:00PM

DEC 5 2013

For more info: https://www.facebook.com/MSSCUPRII
New TLC Course

• The Art of Having Difficult Conversations
Read All About It!
Beyond Forgiveness, Reflections on Atonement: Healing the Past, Making Amends, and Restoring Balance in our Lives and World

by Distinguished Author and Filmmaker

Phil Cousineau

2014 - 2015
IUPUI Common Theme Book

Author Presentation: 1:00 pm
November 19, 2014
IUPUI Campus Center, Room 450

http://www.iupui.edu/common_theme
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