Course Change Request

School of Public and Environmental Affairs

Check Appropriate Boxes: Undergraduate credit [x] Graduate credit [x] Professional credit [x]

1. School/Division: School of Public and Environmental Affairs
2. Academic Subject Code: SPEA
3. Current Course Number: V 380
4. Current Credit Hours: 1-6
5. Current Title: Internship in Public & Environmental Affairs
6. Effective Semester/Year for changes listed below: Fall 2007
7. Instructor: Varies

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ____________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title: ____________________________
   Change to: ____________________________
   Recommended abbreviation (optional) ____________________________
   (Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: ___________ or variable from: ___________ to ___________
    Change to credit hours fixed at: ___________ or variable from: ___________ to ___________

☐ 11. Current lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

☐ 12. Current non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ___ No ___
    Change to S-F (only) grading? Yes ___ No ___

☐ 14. Does this course presently have variable title approval? Yes ___ No ___
    Is variable title approval being requested? Yes ___ No ___

☐ 15. Is this course being discontinued? For all campuses ___ or for this campus only ___

☐ 16. Current course description ____________________________

Change course description to (not to exceed 50 words) ____________________________

17. Justification for change ____________________________
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? ____________________________

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be
    overlap of this course with existing courses or areas of concern, with instructions that they send comments
    directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus
    consulted.

Submitted by: ____________________________ Date 12/20/06
Department Chairman/Division Director

Approved by: ____________________________ Date 12/20/06
Dean

Dean of Graduate School (when required) Date ____________________________
Chancellor/Vice-President Date ____________________________

University Enrollment Services Date ____________________________

University Enrollment Services Final—White, Chancellor/Vice-President—Blue, School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
Internship in Public and Environmental Affairs
SPEA-V 380

Justification for change: Change variable credit hours from 1 – 6 to 0 – 6 credit hours.

SPEA offers students the option of picking up elective internship credit through SPEA-V 380. This course is a variable 1 - 6 credit class. The Indiana University Office of International Services has recommended that SPEA-V 380 be changed to a zero-credit internship option for undergraduate students. This will allow students to be officially registered (the federal government stipulates this as a requirement for international students seeking internship credit) but not incurring tuition charges.

SPEA strongly support this request and would like to make it available to students as soon as possible. This option already exists at the graduate level with SPEA-V 585 and SPEA-V589.