Course Change Request

Indiana University

10901 Campus

Check Appropriate Boxes:
- Undergraduate credit [ ]
- Graduate credit [ ]
- Professional credit [ ]

1. School/Division: 

2. Academic Subject Code: 

3. Current Course Number: 

4. Current Credit Hours: 

5. Current Title: 

6. Effective Semester/Year for changes listed below: 

7. Instructor: 

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ________________________________ (must be cleared with University Enrollment Services)

☐ 9. Change course title: ________________________________
   Recommended abbreviation (optional) ________________________________
   Hand Building for Non-Art Majors
   (Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: ____________________________ or variable from: ____________________________ to ____________________________

☐ 11. Change to credit hours fixed at: ____________________________ or variable from: ____________________________ to ____________________________

☐ 12. Current lecture contact hours fixed at: ____________________________ or variable from: ____________________________ to ____________________________

☐ 13. Current non-lecture contact hours fixed at: ____________________________ or variable from: ____________________________ to ____________________________

☐ 14. Is this course currently graded with S-F (only) grades? Yes _____ No _____
   Change to S-F (only) grading? Yes _____ No _____

☐ 15. Does this course presently have variable title approval? Yes _____ No _____
   Is variable title approval being requested? Yes _____ No _____

☐ 16. Current course description ________________________________

Change course description to (not to exceed 50 words): Beginning Studio Introduction to handbuilding, glazing, and firing of clay as an expressive studio medium applicable to contemporary and sculptural concepts

17. Justification for change ________________________________
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? ________________________________

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: 

[Signature]

Department Chairman/Division Director 

Date: 2/28/06

Approved by: 

[Signature]

Dean 

Date: 3/2/06

Dean of Graduate School (when required) 

Date: 

Chancellor/Vice-President 

Date: 

University Enrollment Services 

Date: 

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725

University Enrollment Services—White; Chancellor/Vice-President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White