Course Change Request

Indiana University

IUPUI - IUB Campus

Check Appropriate Boxes: Undergraduate credit [x] Graduate credit [ ] Professional credit [ ]

1. School/Division: School of Public and Environmental Affairs
2. Academic Subject Code: SPEA
3. Current Course Number: H 365
4. Current Credit Hours: 1 to 2
5. Current Title: Health Administration Practicum
6. Effective Semester/Year for changes listed below: Fall 2010
7. Instructor: Various

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ____________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title:

Change to: ____________________________________________

Recommended abbreviation (optional) ________________________(Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: __________ or variable from: 1 _______ to 2 _______

Change to credit hours fixed at: ____________________________ or variable from: 1 _______ to 3 _______

☐ 11. Current lecture contact hours fixed at: __________ or variable from: __________ to __________

Change to lecture contact hours fixed at: ____________________________ or variable from: __________ to __________

☐ 12. Current non-lecture contact hours fixed at: __________ or variable from: __________ to __________

Change to non-lecture contact hours fixed at: ____________________________ or variable from: __________ to __________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ______ No ______

Change to S-F (only) grading? Yes ______ No ______

☐ 14. Does this course presently have variable title approval? Yes ______ No ______

Is variable title approval being requested? Yes ______ No ______

☐ 15. Is this course being discontinued? For all campuses _______ or for this campus only _______

☐ 16. Current course description _____________________________________________

Change course description to (not to exceed 50 words) _____________________________________________

17. Justification for change: See attached memo. This course is also offered in Bloomington.

The only change for the course is changing the variable credit hours.

18. Are the necessary reading materials currently available in the appropriate library? Yes ______

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ____________________________ Date: 4-19-10

Department Chairman / Division Director

Approved by: ____________________________ Date: 4-19-10

Chancellor / Vice-President

Date: __________

Dean

Date: __________

University Enrollment Services

Date: __________

Dean of Graduate School (when required)

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725

University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White