Course Change Request

Indiana University

Check Appropriate Boxes: Undergraduate credit [x] Graduate credit [ ] Professional credit [ ]

1. School/Division School of Public and Environmental Affairs
2. Academic Subject Code SPEA
3. Current Course Number 365
4. Current Credit Hours 1 to 2
5. Current Title Health Administration Practicum
6. Effective Semester/Year for changes listed below: Fall 2010
7. Instructor: Various

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ___________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title: ___________________________

Change to: ___________________________

Recommended abbreviation (optional) ___________________________ (Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: __________ or variable from: 1 to 2

Change to credit hours fixed at: __________ or variable from: 1 to 3

☐ 11. Current lecture contact hours fixed at: __________ or variable from: __________

Change to lecture contact hours fixed at: __________ or variable from: __________

☐ 12. Current non-lecture contact hours fixed at: __________ or variable from: __________

Change to non-lecture contact hours fixed at: __________ or variable from: __________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ___ No ___

Change to S-F (only) grading? Yes ___ No ___

☐ 14. Does this course presently have variable title approval? Yes ___ No ___

Is variable title approval being requested? Yes ___ No ___

☐ 15. Is this course being discontinued? For all campuses __________ or for this campus only __________

☐ 16. Current course description ___________________________

__________________________

Change course description to (not to exceed 50 words)

__________________________

__________________________

__________________________

17. Justification for change: See attached memo. This course is also offered in Bloomington. The only change for the course is changing the variable credit hours.

18. Are the necessary reading materials currently available in the appropriate library? Yes ___

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ___________________________

Date: 4-19-10

Department Chairman/Division Director
__________________________

Dean of Graduate School (when required)

Date: ___________________________

Approved by: ___________________________

Date: 4-19-10

Chancellor/Vice-President

Date: ___________________________

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.