Course Change Request

Indiana University

IUPUI Campus

Check Appropriate Boxes: Undergraduate credit [✓] Graduate credit [ ] Professional credit [ ]

1. School/Division: IUPUI Honors College
2. Academic Subject Code: HON
3. Current Course Number: HON 26
4. Current Credit Hours: VAR
5. Current Title: Honors Topics
6. Effective Semester/Year for changes listed below: Fall 2010
7. Instructor:

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: __________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title: ____________________________________________
   Change to: ____________________________________________
   Recommended abbreviation (optional) ____________________________ (Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: __________ or variable from: _______ to _______
    Change to credit hours fixed at: ____________ or variable from: _______ to _______

☐ 11. Current lecture contact hours fixed at: __________ or variable from: __________ to __________
    Change to lecture contact hours fixed at: __________ or variable from: __________ to __________

☐ 12. Current non-lecture contact hours fixed at: __________ or variable from: __________ to __________
    Change to non-lecture contact hours fixed at: __________ or variable from: __________ to __________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ___ No ___
    Change to S-F (only) grading? Yes ___ No ___

☐ 14. Does this course presently have variable title approval? Yes ___ No ___
    Is variable title approval being requested? Yes ___ No ___

☐ 15. Is this course being discontinued? For all campuses _________ or for this campus only _________

☐ 16. Current course description

Change course description to (not to exceed 50 words)

17. Justification for change

(Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? YES

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: __________________________ Date ____________

Department Chairman/Division Director __________________________ Date ____________

Dean of Graduate School (when required) __________________________ Date ____________

Chancellor/Vice-President __________________________ Date ____________

University Enrollment Services __________________________ Date ____________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725

University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White