

Course Change Request

Indiana University

Indianapolis Campus

Check Appropriate Boxes: Undergraduate credit  Graduate credit  Professional credit

- 1. School/Division: Informatics
2. Academic Subject Code HIA-M 3. Current Course Number 441 4. Current Credit Hours 1-4
5. Current Title: Professional Practice Experience I
6. Effective Semester/ Year for changes listed below: 4108 7. Instructor: TBA

Type of Change Requested (Check appropriate boxes and indicate changes)

- 8. Change course number to: (must be cleared with University Enrollment Services)
9. Current course title: Professional Practice Experience I Change to: Transitional Professional Practicum in Health Information Management I Recommended abbreviation (optional) (Limited to 32 Characters including spaces)
10. Current credit hours fixed at: or variable from: 1 to 4 Change to credit hours fixed at: or variable from: 1 to 8
11. Current lecture contact hours fixed at: or variable from: 1 to 4 Change to lecture contact hours fixed at: or variable from: 1 to 8
12. Current non-lecture contact hours fixed at: or variable from: to Change to non-lecture contact hours fixed at: or variable from: to
13. Is this course currently graded with S-F (only) grades? Yes No Change to S-F (only) grading? Yes No
14. Does this course presently have variable title approval? Yes No Is variable title approval being requested? Yes No
15. Is this course being discontinued? For all campuses or for this campus only
16. Current course description: Supervised laboratory practice with onsite observations of medical, technical and administrative systems. Study in the function of health information management procedures in the clinical setting

Change course description to (not to exceed 50 words): Designed for students who have completed an Associate Degree in HIM from a CAHIIM accredited program. Professional practice experience in a clinical site under direction of an HIA faculty member and an onsite clinical instructor. Practicum experience in the classroom. Emphasis on health information management, business administration and information systems

17. Justification for change: Course needed for students transitioning from an AS to a BS degree in Health Information Administration

18. Are the necessary reading materials currently available in the appropriate library? Yes No

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: Department Chairman/Division Director Date 11-2-09

Approved by: Dean Date

Date Dean of Graduate School (when required)

Date Chancellor/Vice-President

Date University Enrollment Services