

Course Change Request

Indiana University

Indianapolis Campus

Check Appropriate Boxes: Undergraduate credit  Graduate credit  Professional credit

- 1. School/Division: Informatics
- 2. Academic Subject Code HIA-M 3. Current Course Number 325 4. Current Credit Hours 3
- 5. Current Title: Health Information Requirements and Standards
- 6. Effective Semester/ Year for changes listed below: 4108 7. Instructor: TBA

Type of Change Requested (Check appropriate boxes and indicate changes)

- 8. Change course number to: \_\_\_\_\_ (must be cleared with University Enrollment Services)
- 9. Current course title: Health Information Requirements and Standards  
Change to: Health Information Requirements and Standards I  
Recommended abbreviation (optional) \_\_\_\_\_  
(Limited to 32 Characters including spaces)
- 10. Current credit hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_  
Change to credit hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_
- 11. Current lecture contact hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_  
Change to lecture contact hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_
- 12. Current non-lecture contact hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_  
Change to non-lecture contact hours fixed at: \_\_\_\_\_ or variable from: \_\_\_\_\_ to \_\_\_\_\_
- 13. Is this course currently graded with S-F (only) grades? Yes  No   
Change to S-F (only) grading? Yes  No
- 14. Does this course presently have variable title approval? Yes  No   
Is variable title approval being requested? Yes  No
- 15. Is this course being discontinued? For all campuses  or for this campus only
- 16. Current course description: This course will outline accreditation standards and regulatory requirements for all aspects of healthcare including the hospital setting, psychiatric records and other alternate forms of delivery. It will focus on the content of the health record and documentation requirements including an orientation to the Health Information Management profession.

Change course description to (not to exceed 50 words): Course outlines the essential documents/data content required for maintaining legal health records using paper and electronic media. Federal, state and local law, accreditation standards and regulatory requirements for maintaining patient data examined. Documentation in acute care, psychiatric and other healthcare settings. Students begin to explore the health information management profession.

17. Justification for change: Course will now be part 1 of a 2-part course series

18. Are the necessary reading materials currently available in the appropriate library? Yes  No

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature] Date 11-2-09  
Department Chairman/Division Director

Approved by: [Signature] Date \_\_\_\_\_  
Dean

\_\_\_\_\_  
Date \_\_\_\_\_  
Dean of Graduate School (when required)

\_\_\_\_\_  
Date \_\_\_\_\_  
Chancellor/Vice-President

\_\_\_\_\_  
Date \_\_\_\_\_  
University Enrollment Services