Course Change Request

Indiana University

TUPUI Campus

Check Appropriate Boxes: Undergraduate credit ☒ Graduate credit ☐ Professional credit ☒

1. School/Division Business
2. Academic Subject Code Bus
3. Current Course Number X203
4. Current Credit Hours 1
5. Current Title Independent Study in Community Service Learning
6. Effective Semester/Year for changes listed below: Spring 2010
7. Instructor: Melinda Phillabaum

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ____________________________ (must be cleared with University Enrollment Services)
☐ 9. Current course title: Independent Study in Community Service Learning
   Change to: Community Service Learning
   Recommended abbreviation (optional)
   (Limited to 32 Characters including spaces)

☐ 10. Current credit hours fixed at: _______________ or variable from: _______________ to _______________
    Change to credit hours fixed at: _______________ or variable from: _______________ to _______________

☐ 11. Current lecture contact hours fixed at: _______________ or variable from: _______________ to _______________
    Change to lecture contact hours fixed at: _______________ or variable from: _______________ to _______________

☐ 12. Current non-lecture contact hours fixed at: _______________ or variable from: _______________ to _______________
    Change to non-lecture contact hours fixed at: _______________ or variable from: _______________ to _______________

☐ 13. Is this course currently graded with S-F (only) grades? Yes ☒ No ☐
    Change to S-F (only) grading? Yes ☒ No ☐

☐ 14. Does this course presently have variable title approval? Yes ☒ No ☐
    Is variable title approval being requested? Yes ☒ No ☐

☐ 15. Is this course being discontinued? For all campuses ☒ or for this campus only ☐

☐ 16. Current course description

Change course description to (not to exceed 50 words)

17. Justification for change
   This course is no longer an independent study course.
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? ☒ Yes ☐

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

Department Chairman/Division Director ____________________________ Date 7/14/09

Approved by:

Dean ____________________________ Date 7/27/09

Dean of Graduate School (when required) ____________________________ Date

Chancellor/Vice-President ____________________________ Date

University Enrollment Services ____________________________ Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.