New Course Request

Check Appropriate Boxes: Undergraduate credit □  Graduate credit □  Professional credit □

1. School/Division School of Engineering and Technology
2. Academic Subject Code ME
3. Course Number 32600 (must be cleared with University Enrollment Services)
4. Instructor
5. Course Title Engineering Project Management

Recommended Abbreviation (Optional) Eng. Project Mgmt.

(Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Spring 2010

7. Credit Hours: Fixed at 3 or Variable from _____ to _____

8. Is this course to be graded S-F (only)? Yes □  No □

9. Is variable title approval being requested? Yes □  No □

10. Course description (not to exceed 50 words) for Bulletin publication:

Credit 3. Class 3. Project management is an important skill that is needed in the private
and public sectors as well as specialty businesses. This course will explore the
challenges facing today’s project managers and will provide a broad understanding of the
project management environment focused on multiple aspects of the project.

11. Lecture Contact Hours: Fixed at 3 or Variable from _____ to _____

12. Non-Lecture Contact Hours: Fixed at 0 or Variable from _____ to _____

13. Estimated enrollment: 20 of which 0 percent are expected to be graduate students.

14. Frequency of scheduling: Spring/Fall Will this course be required for majors? No

15. Justification for new course: Creation of elective to teach basics of project management, a useful career tool for engineers

16. Are the necessary reading materials currently available in the appropriate library?

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

[Signature] Date 7/31/09

Department Chairman/Division Director

Dean of Graduate School (when required)

Approved by:

[Signature] Date 7/31/09

Dean

Chancellor/Vice-President

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF AN UNDERGRADUATE COURSE
(100-400 LEVEL)

DEPARTMENT: Mechanical Engineering
EFFECTIVE SESSION: Spring 2010

INSTRUCTIONS: Please check the items below which describe the purpose of this request:

1. New course with supporting documents
2. Add existing course offered at another campus
3. Expiration of a course
4. Change in course number
5. Change in course title
6. Change in course credit/type
7. Change in course attributes (department head signature only)
8. Change in instructional hours
9. Change in course description
10. Change in course requisites
11. Change in semesters offered (department head signature only)
12. Transfer from one department to another

PROPOSED:

Subject Abbreviation: ME
Course Number: 32600
Long Title: Engineering Project Management
Short Title: Eng. Project Mgmt

EXISTING:

Subject Abbreviation:
Course Number:
Long Title:
Short Title:

TERMS OFFERED: Check All That Apply:

- Summer
- Fall
- Spring

CAMPUS(ES) INVOLVED:

- Calumet
- Fort Wayne
- Indianapolis

CREDIT TYPE:

1. Fixed Credit: Cr. Hrs.: 3
2. Variable Credit Range: Minimum Cr. Hrs.: (Check One) To □ Or □
   Maximum Cr. Hrs.: □ Equivalent Credit: Yes □ No □
   4. Thesis Credit: Yes □ No □

INSTRUCTIONAL TYPE:

- Lecture: 75
- Radiance
- Presentation
- Laboratory
- Lab Prep
- Studio
- Distance
- Clinic
- Experiential
- Research
- Ind. Study
- Pract/Clin/Obser

MINUTES MEETINGS PER WEEK WEEKS OFFERED % CREDIT ALLOCATED DELIVERY METHOD (ASYN. OR SYN.) DELIVERY MEDIUM (AUDIO, INTERNET, LIVE, TEXT-BASED, VIDEO)

75 2 16 100 Syn

COURSE ATTRIBUTES: Check All That Apply:

- Pass/Not Pass Only □
- Satisfactory/Unsatisfactory Only □
- Repeatable □
- Maximum Repeatable Credit: □
- Credit by Examination □
- Designation Required □
- Special Fees □
- Full Time Privilege □

CROSS-LISTED COURSES:

OFFICE OF THE REGISTRAR