Course Change Request

1. School/Division: School of Public and Environmental Affairs
2. Academic Subject Code: SPEA
3. Current Course Number: J 260
4. Current Credit Hours: 1 to 3
5. Current Title: Topics in Criminal Justice
6. Effective Semester/Year for changes listed below: Fall 2009
7. Instructor: Various

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ____________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title: ______________________________________________________

☐ Change to: _________________________________________________________________

☐ 10. Current credit hours fixed at: __________________ or variable from: ____________ to

☐ Change to credit hours fixed at: __________________ or variable from: ____________ to

☐ 11. Current lecture contact hours fixed at: __________________ or variable from: ____________ to

☐ Change to lecture contact hours fixed at: __________________ or variable from: ____________ to

☐ 12. Current non-lecture contact hours fixed at: __________________ or variable from: ____________ to

☐ Change to non-lecture contact hours fixed at: __________________ or variable from: ____________ to

☐ 13. Is this course currently graded with S-F (only) grades? Yes ☐ No ☐

☐ Change to S-F (only) grading? Yes ☐ No ☐

☐ 14. Does this course presently have variable title approval? Yes ☐ No ☐

☐ Is variable title approval being requested? Yes ☐ No ☐

☐ 15. Is this course being discontinued? For all campuses ☐ or for this campus only ☐

☐ 16. Current course description

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Change course description to (not to exceed 50 words)

__________________________________________________________________________

__________________________________________________________________________

17. Justification for change: To allow flexibility in offering this topics course.

(Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library?

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature] Date 2-17-09

Department Chair/Division Director

Date ____________

Dean of Graduate School (when required) __________________________ Date ____________

Approved by: [Signature] Date 2-17-09

Chancellor/Vice-President __________________________ Date ____________

University Enrollment Services __________________________ Date ____________