New Course Request

1. School/Division: Business
2. Academic Subject Code: Bus
3. Course Number: W212 (must be cleared with University Enrollment Services)
4. Instructor: David Steele
5. Recommended Abbreviation (Optional): (Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall/2009
7. Credit Hours: Fixed at ___________ or Variable from ___________ to ___________
8. Is this course to be graded S-F (only)? Yes ___ No X
9. Is variable title approval being requested? Yes ___ No X
10. Course description (not to exceed 50 words) for Bulletin publication: This course is designed to expose you to the basic concepts and language of contemporary entrepreneurship. A primary objective of this course is to encourage entrepreneurial thinking and enable you to evaluate your personal prospects for entrepreneurship.

11. Lecture Contact Hours: Fixed at ___________ or Variable from ___________ to ___________
12. Non-Lecture Contact Hours: Fixed at ___________ or Variable from ___________ to ___________
13. Estimated enrollment: ___________, of which __________ percent are expected to be graduate students.
14. Frequency of scheduling: ___________ Will this course be required for majors? ___________
15. Justification for new course: For students in other disciplines, who desire to understand the knowledge for how to start their own business.
16. Are the necessary reading materials currently available in the appropriate library? ___________
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.
18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ____________________________ Date ___________

Department Chairman/Division Director

Dean of Graduate School (when required) ____________________________ Date ___________

Approved by: ____________________________ Date ___________

Dean

Chancellor/Vice-President ____________________________ Date ___________

University Enrollment Services ____________________________ Date ___________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.