New Course Request

Indiana University

Check Appropriate Boxes: Undergraduate credit [X]  Graduate credit [X]  Professional credit [ ]

School/Division: SHRS / Dept. of Health Sciences  Academic Subject Code: SHRS

Course Number: W410 / W610 (must be cleared with University Enrollment Services)  Instructor: 

Course Title: Service-Learning in Geriatrics

Recommended Abbreviation (Optional) (Limited to 32 Characters including spaces)

First time this course is to be offered (Semester/Year): Fall, 2009

Credit Hours: Fixed at ______ 3 ______ or Variable from _______ to _______

Is this course to be graded S-F (only)? Yes [X]  No [ ]

Is variable title approval being requested? Yes [X]  No [ ]

Course description (not to exceed 50 words) for Bulletin publication:

Designed to give the student direct work experience in various aging agencies and long-term care institutions. This experiential component allows the student an opportunity to apply his/her newly acquired normative and cognitive skills and knowledge in an actual work setting.

Lecture Contact Hours: Fixed at ______ 3.0 ______ or Variable from _______ to _______

Non-Lecture Contact Hours: Fixed at _______ or Variable from _______ to _______

Estimated enrollment: ______ 30 ______ of which ______ 10% ______ percent are expected to be graduate students.

Frequency of scheduling: ______ Once per year ______  Will this course be required for majors? ______ Yes ______

Justification for new course: ______ Required for new Baccalaureate degree ______

Are the necessary reading materials currently available in the appropriate library? ______

Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

At one of the fall 2008 IUPUI Dean’s Council meetings, all deans were provided with a list of proposed courses for the undergraduate certificates as part of the proposed undergraduate BS in Health Sciences, and we were asked to provide feedback.

Submitted by: 
Department Chairman/Division Director: 
Date: 11/1/09

Dean of Graduate School (when required): 
Date: 

Approved by: 
Chancellor/Vice-President: 
Date: 11/1/09

University Enrollment Services: 
Date: 

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
New Course Request

Check Appropriate Boxes: Undergraduate credit □ Graduate credit □ Professional credit □

1. School/Division: SHRS / Dept. of Health Sciences 2. Academic Subject Code: SHRS

3. Course Number: W410 / W610 (must be cleared with University Enrollment Services)

4. Instructor: ___________________________

5. Course Title: Service-Learning in Geriatrics

Recommended Abbreviation (Optional) ____________________________ (Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall, 2009

7. Credit Hours: Fixed at __3__ or Variable from _______ to _______

8. Is this course to be graded S-F (only)? Yes ___ No X

9. Is variable title approval being requested? Yes ___ No X

10. Course description (not to exceed 50 words) for Bulletin publication:

Designed to give the student direct work experience in various aging agencies and long-term care institutions. This experiential component allows the student an opportunity to apply his/her newly acquired normative and cognitive skills and knowledge in an actual work setting.

11. Lecture Contact Hours: Fixed at __3.0__ or Variable from _______ to _______

12. Non-Lecture Contact Hours: Fixed at _______ or Variable from _______ to _______

13. Estimated enrollment: __30__ of which ___10%__ percent are expected to be graduate students.

14. Frequency of scheduling: Once per year  Will this course be required for majors? Yes ___

15. Justification for new course: Required for new Baccalaureate degree

16. Are the necessary reading materials currently available in the appropriate library?

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

19. At one of the fall 2008 IUPUI Dean’s Council meetings, all deans were provided with a list of proposed courses for the undergraduate certificates as part of the proposed undergraduate BS in Health Sciences, and were asked to provide feedback.

Submitted by: ____________________________ Date 11/21/09

Department Chairman/Division Director

Dean of Graduate School (when required)

Approved by: ____________________________ Date 11/30/09

Chancellor/Vice-President

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
Course Description: Designed to give the student direct work experience in various aging agencies and long-term care institutions. This experiential component allows the student an opportunity to apply his/her newly acquired normative and cognitive skills and knowledge in an actual work setting.

Credit Hours: 3 credit hours

Instructor Information: TBA

References: There is no required text for this course.

Educational Objectives: Upon completion of this course, the student should be able to:
1. Describe and discuss the historical background, philosophy, and mission of the organization/agency.
2. Describe the functional relationships between the agency/organization and other local agencies and the community served.
3. Describe the relationship of the agency’s management and its board of directors.
4. Describe the relationship between the agency’s management and its medical staff.
5. Complete or make positive contributions to a project addressing one or more administrative issues within the agency/organization.
6. Apply management theories and concepts to the “real” work setting.

Grading:

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<tr>
<th>Grade</th>
<th>Points</th>
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<tbody>
<tr>
<td>A+</td>
<td>4.0 (highest passing grade)</td>
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<tr>
<td>A</td>
<td>4.0</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>3.3</td>
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<td>B</td>
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<tr>
<td>D-</td>
<td>0.7 (lowest passing grade)</td>
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<tr>
<td>F</td>
<td>0.0 (failing grade)</td>
</tr>
<tr>
<td>FN</td>
<td>Given to those students whose lack of attendance is the basis for a failing grade; last date of attendance will be required; will appear on transcript as F.</td>
</tr>
<tr>
<td>FNN</td>
<td>Given to those students who never attended the class; will appear on transcript as F.</td>
</tr>
</tbody>
</table>

**Course policies:**
All students are bound by the School of Health and Rehabilitation Science’s Honor Code.

Cheating and plagiarism will not be tolerated and will be grounds for course failure and subsequent dismissal from the health sciences program.

**Cheating:** Dishonesty of any kind with respect to examinations, course assignments, alteration of records, or illegal possession of examination questions shall be considered cheating. It is the responsibility of the student not only to abstain from cheating but to guard against making it possible for others to cheat.

**Plagiarism:** Honesty requires that any ideas or materials taken from another source for either written or oral use must be fully acknowledged. Offering the work of someone else as one’s own is plagiarism. The language or ideas thus taken from another may range from isolated formulas, sentences, or paragraphs to entire articles copied from books, periodicals, speeches, or the writings of other students. The offering of materials collected by others in the form of projects or collections without acknowledgement also is considered plagiarism. Any student who fails to give credit for ideas or materials that are taken from another source is guilty of plagiarism.

All students have the right to expect the course instructor to provide a syllabus with objectives, be fair and impartial in her interactions with students, demonstrate respect for students, return assignments in a timely manner, be accessible with prior notice, and create an environment conducive to learning.

**Request for accommodations:**
Any student requiring accommodations to meet special needs must contact the course instructor prior to the second week of the fall semester. Accommodations will be based on documented needs.

**HIPAA Compliance:**
Recently enacted HIPAA regulations place stringent requirements on practitioners to protect the privacy of patients. When completing assignments that include patient related information, students must comply with the following guidelines:

1. Maintain confidentiality concerning all patient information.
2. Change the names of patients, referring providers, and facilities to preserve anonymity.
3. Restrict the use and/or disclosure of information, even though permitted, to the minimum necessary to accomplish the intended educational purpose.

**NOTE:** This course is cross-listed as both an undergraduate and graduate course. Course objectives, readings and assignments reflect differing expectations between undergraduate and graduate students.