Course Change Request

Indiana University

IUB & IUPUI Campus

Check Appropriate Boxes: Undergraduate credit ☐ Graduate credit ☐ Professional credit ☐

1. School/Division ___________ School of Public and Environmental Affairs
2. Academic Subject Code ___________ SPEA
3. Current Course Number ___________ V 436
4. Current Credit Hours ___________ 3
5. Current Title ___________ Communication for Government and Nonprofit Organizations
6. Effective Semester/Year for changes listed below: ___________ Spring 2009 ___________ 7. Instructor: ___________ Various ___________

Type of Change Requested (Check appropriate boxes and indicate changes)
☐ 8. Change course number to: ___________ SPEA-S 436 ______ (must be cleared with University Enrollment Services)
    Change to: ___________ Honors - Communication for Government and Nonprofit Organizations
    Recommended abbreviation (optional) Honors-Communication for Gov't & Nonprofit Org. (Limited to 32 Characters including spaces)
☐ 10. Current credit hours fixed at: ___________ or variable from: ___________ to ___________
    Change to credit hours fixed at: ___________ or variable from: ___________ to ___________
☐ 11. Current lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
☐ 12. Current non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
☐ 13. Is this course currently graded with S-F (only) grades? Yes ______ No ______
    Change to S-F (only) grading? Yes ______ No ______
☐ 14. Does this course presently have variable title approval? Yes ______ No ______
    Is variable title approval being requested? Yes ______ No ______
☐ 15. Is this course being discontinued? For all campuses ______ or for this campus only ______
☐ 16. Current course description **course description for SPEA-V 436 remains unchanged.**

Change course description to (not to exceed 50 words) ___________

For SPEA-S 436: This course is designed for students of superior ability. Requires consent of SPEA Honors Advisor. Course covers same materials as SPEA-V 436. Honors students will complete advanced coursework.

☐ 17. Justification for change To establish SPEA Honors Program; retain SPEA-V 436 in course inventory.
(Use additional paper if necessary)

☐ 18. Are the necessary reading materials currently available in the appropriate library? ______ yes ______

☐ 19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ___________
Department Chairman/Division Director
Date ___________

Approved by: ___________
Dean
Date ___________

Dean of Graduate School (when required) Date ___________

Chancellor/Vice-President Date ___________

University Enrollment Services Date ___________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.