New Course Request

Check Appropriate Boxes: Undergraduate credit [ ] Graduate credit [ ] Professional credit [ ]

1. School/Division: Liberal Arts
2. Academic Subject Code: OUST-F
3. Course Number: 592
4. Instructor: 0018664041
5. Course Title: Overseas Study
   Recommended Abbreviation (Optional): (Limited to 32 Characters including spaces)
   Summer 2010
6. First time this course is to be offered (Semester/Year):
7. Credit Hours: Fixed at [ ] or Variable from ______ to ______
8. Is this course to be graded S-F (only)? Yes [ ] No [X]
9. Is variable title approval being requested? Yes [ ] No [X]
10. Course description (not to exceed 50 words): The course is associated with a study abroad program.

11. Lecture Contact Hours: Fixed at [ ] or Variable from ______ to ______
12. Non-Lecture Contact Hours: Fixed at [ ] or Variable from ______ to ______
13. Estimated enrollment: [ ] of which [ ] percent are expected to be graduate students.
14. Frequency of scheduling: [ ] Year
   Will this course be required for majors? No [X] Yes [ ]
   Administrative function to track study abroad participation
15. Justification for new course: N/A
16. Are the necessary reading materials currently available in the appropriate library? [ ]
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.
18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: Stephanie Leslie Date 11/30/09
Department Chairman/Division Director

Approved by: [Signature]
Dean Date 12/18/09

Chancellor/Vice-President Date

Dean of Graduate School (when required) Date

University Enrollment Services Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

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