Course Change Request

Indiana University

Campus

Check Appropriate Boxes:
- Undergraduate credit [ ]
- Graduate credit [X]
- Professional credit [ ]

1. School/Division: School of Social Work
2. Academic Subject Code: SWKS
3. Current Course Number: 5405
4. Current Credit Hours:
5. Current Title: Seminar in Social Work
6. Effective Semester/Year for changes listed below: Fall 09
7. Instructor: N.O.M. Sky

Type of Change Requested (Check appropriate boxes and indicate changes)

[ ] 8. Change course number to: ____________________ (must be cleared with University Enrollment Services)
Change to: Select Topics in Social Work
Recommended abbreviation (optional) ____________________

[ ] 10. Current credit hours fixed at: ___________ or variable from: ___________ to ___________
Change to credit hours fixed at: ___________ or variable from: ___________ to ___________

[ ] 11. Current lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
Change to lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

[ ] 12. Current non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
Change to non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

[ ] 13. Is this course currently graded with S-F (only) grades? Yes ______ No ______
Change to S-F (only) grading? Yes ______ No ______

[ ] 14. Does this course presently have variable title approval? Yes ______ No ______
Is variable title approval being requested? Yes ______ No ______

[ ] 15. Is this course being discontinued? For all campuses _______ or for this campus only _______

[ ] 16. Current course description
________________________________________
________________________________________
________________________________________

Change course description to (not to exceed 50 words)

________________________________________
________________________________________
________________________________________

17. Justification for change:

To repurpose this course number for specific classes for the PhD program.

18. Are the necessary reading materials currently available in the appropriate library? [ ]

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ____________________________ Date: 9-9-09
Department Chairman/Division Director

Approved by: ____________________________ Date: 9-10-09
Dean

Date
Chancellor/Vice-President

Date
University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.