

Course Change Request

Indiana University

IUINA

Campus

Check Appropriate Boxes: Undergraduate credit [ ] Graduate credit [X] Professional credit [ ]

1. School/Division Medicine/Public Health
2. Academic Subject Code PBHL 3. Current Course Number P702 4. Current Credit Hours 3
5. Current Title Public Health Behavioral Health Science Concentration Project
6. Effective Semester/Year for changes listed below: Fall 2009 7. Instructor: Everetts

Type of Change Requested (Check appropriate boxes and indicate changes)

[ ] 8. Change course number to: (must be cleared with University Enrollment Services)

[X] 9. Current course title: Same as above
Change to: Social and Behavioral Science Concentration Project
Recommended abbreviation (optional) Soc and Behv Sci Con Prj
(Limited to 32 Characters including spaces)

[ ] 10. Current credit hours fixed at: or variable from: to
Change to credit hours fixed at: or variable from: to

[ ] 11. Current lecture contact hours fixed at: or variable from: to
Change to lecture contact hours fixed at: or variable from: to

[ ] 12. Current non-lecture contact hours fixed at: or variable from: to
Change to non-lecture contact hours fixed at: or variable from: to

[ ] 13. Is this course currently graded with S-F (only) grades? Yes No
Change to S-F (only) grading? Yes No

[ ] 14. Does this course presently have variable title approval? Yes No
Is variable title approval being requested? Yes No

[ ] 15. Is this course being discontinued? For all campuses or for this campus only

[X] 16. Current course description The purpose of this course is to give students the opportunity to synthesize and integrate knowledge acquired through course work and the public health internship. Student prepares a substantial report or paper on their concentration project and orally present their findings at the conclusion of the course.

Change course description to (not to exceed 50 words)

17. Justification for change Title better reflects course description and content.
(Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library?

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: Carole Kacius Date 3/16/09
Department Chairman/Division Director

Approved by: Date

Steve Legman Date 3/18/09
Dean of Graduate School (when required)

Dean Date
Chancellor/Vice-President Date

University Enrollment Services Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

**INDIANA UNIVERSITY SCHOOL OF MEDICINE  
DEPARTMENT OF PUBLIC HEALTH  
SYLLABUS, FALL, 2009**

**COURSE TITLE:** Social and Behavioral Health Science Concentration Project  
**COURSE NUMBER:** P702  
**LOCATION:** TBA  
**DATE:** Arranged  
**FACULTY:** Concentration advisor  
**PREREQUISITES:** MPH Core Curriculum, 1 year of concentration courses and Public Health Internship

**COURSE DESCRIPTION**

The purpose of this course is to give students the opportunity to synthesize and integrate knowledge acquired through course work and the public health internship. Students prepare a substantial report or paper on their concentration project and orally present their findings at the conclusion of the course. Students select a topic in their chosen concentration based on academic and professional interests. Student topics will come from individual experiences in laboratories, clinical settings, public health agencies or communities. Examples of projects include: research study, policy analysis, management plan, program evaluation, theoretical paper, health promotion curriculum or program plan, or grant proposal. While certain topics will not lend themselves to applied research studies, students must demonstrate the ability to define a problem, use appropriate methodology for understanding the problem, analyze the findings (raw or existing data, policy study or other measures), describe the significance of these findings, and offer appropriate solutions and/or recommendations. Students must consult with the concentration advisor but may work with other experts in Behavioral Health Science during the course of completing the project.

**MPH PROGRAM COMPETENCIES**

Students will select specific competencies, from the approved MPH competency list, in which to demonstrate proficiency, at the conclusion of the course.

**EDUCATIONAL OBJECTIVES**

At the end of this course, students will be able to:

1. Integrate public health concepts, principles and methods with reference to a particular problem or issue and document this in the final concentration paper
2. Apply analytic skills to current knowledge and research on the selected topic.
3. Apply knowledge to original thinking about solution and/or recommendations for the particular public health problem or issue as documented in the final concentration paper.
4. Enhance written communication skills as demonstrated in the final oral presentation of the project.

**REQUIRED OR SUGGESTED TEXT AND/OR READINGS**

The concentration advisor will provide direction to identify readings for the project topic in consultation with the student and other public health practitioners and faculty as needed.

**EVALUATION AND GRADING SCALE**

The three-credit final project course requires a minimum of 135 hours (45 hours per credit). Several elements are required for the successful completion of the project:

- All projects need to be submitted to the Institutional Review Board (IRB) at IUPUI. Student research will most likely fall within the exempt or expedited category. If the student and his/her academic advisor decides that the project does not fall within the guidelines of exempt or expedited categories of research, the student still needs to submit his/her project to IRB as a non-research student project. A faculty member needs to be the Principal Investigator on student studies (usually your academic advisor) and the student is a co-investigator. Students should not submit to IRB until this is done because IRB will not review the document submitted until there is proof that the student passed the Human Subjects test and signed the Conflict of Interest statement.
- To find, fill out and submit a form to the IRB one can go to the following link for the forms and directions: <http://www.iupui.edu/~resgrad/spon/download2.htm>

- Note that on the project proposal form there are areas where the student must indicate that he/she has completed the human subjects test (<http://www.iupui.edu/~resgrad/Human%20Subjects/human-menu.htm>) AND the Conflict of Interest Form (<https://uisapp2.iu.edu/en-prd/EDocLite?userAction=initiate&edlName=OVPR.Financ>) statement. This needs to be filled in BEFORE the preceptor will sign off on the proposal form AND before submission of the proposal to IRB.
- The student does not have to submit the study to IRB before the proposal form is signed off on or before he/she registers. However, the student does need to submit the study to IRB before beginning the study.
- The student should submit a draft of the paper to the academic advisor (if this has not been done yet) four weeks before the presentation.
- The student should submit the final paper two weeks before the presentation.
- The student should submit a draft of the presentation PowerPoint to the academic advisor one week before the presentation. Slides should include: Title, IRB approval form, purpose of the study, brief background, research questions, methods, data, results/conclusions, limitations, policy recommendations.
- The student should remind the preceptor to complete the Preceptor Evaluation of Student form and submit it to the DPH. The preceptor may fax the form to the DPH at 274-3443.
- The student should submit the Concentration Project Course and Preceptor Final Evaluation Form before giving the oral presentation.
- The student must complete the deliverables of the project (paper, report, etc.) and orally present his/her findings.
- A final concentration evaluation will be completed by the advisor and appropriate others at the conclusion of the oral presentation.
- The course grade is generated from results of two inputs totaling 100%: (a) project and paper = 60% (b) presentation = 40%

#### **GUIDELINES**

Include an abstract with the final report

Submit an abstract as part of the final report. The DPH uses the abstract when generating reports about projects and as a reference for future students.

Limit the abstract to 180 words and include the following:

- Objectives, scope, and/or purpose of work
- Methods (design, population, analysis) or summary of the project
- Results
- Conclusions and recommendations

One may find additional guidelines for writing abstracts at the following web sites:

[http://myrin.ursinus.edu/help/resrch\\_guides/annotate.htm](http://myrin.ursinus.edu/help/resrch_guides/annotate.htm)

<http://leo.stcloudstate.edu/bizwrite/abstracts.html>

#### **STUDENTS WITH DISABILITIES**

Students needing accommodations because of disability will need to register with Adaptive Educational Services (AES) and complete the appropriate forms issued by AES before accommodations will be given. The AES office is located in CA 001E and you can reach the office staff by calling 274-3241.

#### **STUDENT COURSE EVALUATION**

The Department of Public Health evaluates all courses. Student course evaluations will be conducted in a manner that maintains the integrity of the process and the anonymity of respondents.

#### **ACADEMIC INTEGRITY**

Academic and personal misconduct by students in this class are defined and dealt with according to the procedures in the Student Misconduct section of the IUPUI *Code of Student Rights*,

<http://live.iupui.edu/dos/code/htm>.