Course Change Request

Indiana University

Indianapolis Campus

Check Appropriate Boxes: Undergraduate credit ☐ Graduate credit ☐ Professional credit ☒

1. School/Division: Law
2. Academic Subject Code: LAW-D/N
3. Current Course Number: 830
4. Current Credit Hours: 3

5. Current Title: Military Law
6. Effective Semester/Year for changes listed below: Summer 2009
7. Instructor: 

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: ___________________________ (must be cleared with University Enrollment Services)

☐ 9. Current course title: ___________________________
   Change to: ___________________________
   Recommended abbreviation (optional): ___________________________

   (Limited to 22 Characters including spaces)

☒ 10. Current credit hours fixed at: 3 or variable from: ______ to ______
   Change to credit hours fixed at: ______ or variable from: ______ to ______

☐ 11. Current lecture contact hours fixed at: __________ or variable from: __________ to __________
   Change to lecture contact hours fixed at: __________ or variable from: __________ to __________

☐ 12. Current non-lecture contact hours fixed at: __________ or variable from: __________ to __________
   Change to non-lecture contact hours fixed at: __________ or variable from: __________ to __________

☐ 13. Is this course currently graded with S-F (only) grades? Yes _____ No _____
   Change to S-F (only) grading? Yes ____ No ____

☐ 14. Does this course presently have variable title approval? Yes ____ No ____
   Is variable title approval being requested? Yes ____ No ____

☐ 15. Is this course being discontinued? For all campuses _____ or for this campus only ______

☐ 16. Current course description: _______________________________________________________

   Change course description to (not to exceed 50 words): ______________________________________

   __________________________________________________________

17. Justification for change: ________________________________________________________________
   (To allow flexibility in scheduling)
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? 

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ___________________________ Date ___________

Department Chairman/Division Director ___________________________ Date ___________

Dean of Graduate School (when required) ___________________________ Date ___________

Approved by: ___________________________ Date 3/27/09

Dean ___________________________ Date ___________

Chancellor/Vice-President ___________________________ Date ___________

University Enrollment Services ___________________________ Date ___________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow;
Department/Division—Pink; University Enrollment Services Advance—White

UPS 725