PURDUE UNIVERSITY
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF A GRADUATE COURSE
(500-600 LEVEL)

DEPARTMENT: Organizational Leadership and Supervision
EFFECTIVE SESSION: Fall 2007

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

☐ 1. New course with supporting documents (complete proposal form)
☐ 2. Add existing course offered at another campus
☒ 3. Expiration of a course
☐ 4. Change in course number
☐ 5. Change in course title
☐ 6. Change in course credit/type

PROPOSED:
Subject Abbreviation: OLS
Course Number: 581
Long Title: Leadership and Ethics
Short Title: 

EXISTING:
Course Number: 

TERMS OFFERED
Check All That Apply:
☒ Summer ☒ Fall ☒ Spring

CAMPUS(ES) INVOLVED
☒ Calumet ☒ Cont Ed ☒ Tech Statewide
☒ N. Central ☒ Ft. Wayne ☒ W. Lafayette
☒ Indianapolis

Abbreviated title will be entered by the Office of the Registrar if omitted. (22 CHARACTERS ONLY)

CREDIT TYPE
1. Fixed Credit: Cr. Hrs.: 3
2. Variable Credit Range: Minimum Cr. Hrs: (Check One) To ☒ Or ☒ Maximum Cr. Hrs: 
3. Equivalent Credit: Yes ☒ No ☒
4. Thesis Credit: Yes ☒ No ☒

COURSE ATTRIBUTES: Check All That Apply
1. Pass/Not Pass Only
2. Satisfactory/Unsatisfactory Only
3. Repeatable
4. Maximum Repeatable Credit: ☒
5. Credit by Examination ☒
6. Designator Required
7. Registration Approval Type
8. Variable Title
9. Remedial
10. Honors
11. Full Time Privilege
12. Off Campus Experience

Institutional Type
Lecture
Recitation
Presentation
Laboratory
Lab Prep
Studio
Distance
Clinic
Experiential
Research
Ind. Study
Pract/Observ

Minutes Per Mtg
150
Meetings Per Week
1
Weeks Offered
15
% of Credit Allocated
100

Delivery Method (Asyn. Or Syn.)
Live

Cross-Listed Courses

COURSE DESCRIPTION (INCLUDE REQUISITES):

This course is offered in response to the need to restore ethics in leadership. Advanced study of technical and professional ethical topics. Emphasis is on new developments relating to technical, operational, and training aspects of industry, technology education and ethics.

Calumet Department Head: [Signature] Date: [Date]
Calumet School Dean: [Signature] Date: [Date]

Calumet Undergrad Curriculum Committee: Date: [Date]

Fort Wayne Department Head: [Signature] Date: [Date]
Fort Wayne School Dean: [Signature] Date: [Date]

Fort Wayne Chancellor: Date: [Date]
Undergrad Curriculum Committee: Date: [Date]

Indianapolis Department Head: [Signature] Date: [Date]
Indianapolis School Dean: [Signature] Date: [Date]

Date Approved by Graduate Council:

North Central Department Head: [Signature] Date: [Date]
North Central Chancellor: Date: [Date]

Graduate Council Secretary: Date: [Date]

West Lafayette Department Head: [Signature] Date: [Date]
West Lafayette College/School Dean: Date: [Date]

West Lafayette Registrar: Date: [Date]

OFFICE OF THE REGISTRAR
New Course Request

Indiana University
Indianapolis Campus

Check Appropriate Boxes:
- Undergraduate credit [ ]
- Graduate credit [X]
- Professional credit [ ]

1. School/Division: School of Engineering and Technology
   Academic Subject Code: OLS

2. Course Number: 581 (must be cleared with University Enrollment Services)
   Instructor: Charles Feldhaus

3. Course Title: Leadership and Ethics
   Recommended Abbreviation (Optional): (Limited to 32 Characters including spaces)

4. First time this course is to be offered (Semester/Year): Spring 2008

5. Credit Hours: Fixed at 3.0 or Variable from — to —

6. Is this course to be graded S-F (only)? Yes [ ] No [X]

7. Is variable title approval being requested? Yes [ ] No [X]

8. Course description (not to exceed 50 words) for Bulletin publication: This course is offered in response to the need to restore ethics in leadership. Advanced study of technology and professional ethical topics. Emphasis is on new developments relating to technical, operational, and training aspects of industry and technology education and ethics.

9. Lecture Contact Hours: Fixed at 3.0 or Variable from — to —

10. Non-Lecture Contact Hours: Fixed at 0 or Variable from — to —

11. Estimated enrollment: 15 of which 90 percent are expected to be graduate students.

12. Frequency of scheduling: one term/year
   Will this course be required for majors? [ ] NO

13. Justification for new course: Already offered at Purdue, W. Laf—part of the OLS concentration M.S in Technology

14. Are the necessary reading materials currently available in the appropriate library? [ ] NO

15. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

16. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant.

17. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: [Signature] Date: May 1, 2007
Department Chairman/Division Director
Dean of Graduate School (when required)

Approved by: [Signature] Date: 5/9/07
Dean
Chancellor/Vice-President
University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White
OLS 581N - Leadership And Ethics

Information 08/20/2007 - 12/15/2007
Effective:
Credits: 3.00

Typical Instructional Format:
Lecture that meets once per week for 150 minutes per meeting for 16 weeks.

Usually Offered: Summer, Fall, Spring
Schedule for: Fall 2007
Short Title: Leadership & Ethics

Description: Advanced study of technical and professional topics. Emphasis is on new developments relating to technical, operational, and training aspects of industry and technology education.

Registration Approval:
Instructor approval is required.

School: College Of Technology
Department: Organizational Leadership & Supervision

Repeatable for Credit:
This course may be repeated for credit.
Credit By Credit by examination is not available for this Exam: course.

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This is an Official World Wide Web page of Purdue University.
Suggestions and comments about it may be directed to: registrar@purdue.edu.
I. **HEADER:**

Course Number: OLS 581  
Title: Leadership and Ethics

Instructor: Charles Feldhaus, Ed.D.  
Office: ET 309f  
Phone: 278-1863  
Email: cfeldhau@iupui.edu

Prerequisites: Graduate status in the School of Technology

II. **COURSE DESCRIPTION AND RATIONALE:**

**Description**

An examination of ethical, legal and policy issues facing business and technology leaders. Topics include ethical decision making, corporate social responsibility, codes of ethics, public policies and government regulations, international business practices, technology innovation, risk management in a global environment, and specific areas of law – employment, health and safety, environmental, contract, warranties and liabilities, intellectual property, technology law, and international laws and regulations.

*Note: This course uses the case study method and involves active discussion and debate.*

**Rationale**

This is a course in the M.S.T. program currently offered at Purdue West Lafayette.

III. **EDUCATIONAL OBJECTIVES:**

Upon completion of this course, the student should be able to:

1. To introduce a range of perspectives and approaches to the study of ethics in leadership.

2. To sharpen critical thinking, communication and reasoning skills.
3. To learn to separate fact from opinion, objectivity from bias, truth from propaganda.
4. To enhance knowledge of laws and regulations that affect businesses, scientific research, technology innovations and public policies.
5. To develop sound problem solving and analytical skills.
6. To strengthen research, writing, debate, and technology skills.
7. To understand leadership, technological and security issues in a global economy.

IV. COURSE CONTENT:

PART ONE: PERSONAL VALUES

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
<th>Reading and Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>What is Ethics? Ethical Theories Case Analysis: 5 D’s, IRAC</td>
<td>Text - pp. 1-23; Information Sheet Due Read Six Pillars and Seven Steps Cases: Peter Green; Accountant Dilemma</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Ethical Decisionmaking in a Business Environment Law and Ethics</td>
<td>Text – pp. 24-56 Hidden Costs of Unethical Behavior Cases: McCaskey; Viking Air; RJ Reynolds Case Selection Due</td>
</tr>
</tbody>
</table>

PART TWO: CORPORATE VALUES - LOOKING INWARD

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
<th>Reading and Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Labor Day</td>
<td>Corporate Scandals Transparency Ethics Officers Whistle Blowers</td>
<td>No class Monday</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Corp. Codes of Ethics International Laws</td>
<td>Text: pp. 57-100; Cases: Enron, artuhydr Anderson, WorldCom; Tyco Foreign Corrupt Practices Act; Video case US Fed Sentencing; Sarbanes Oxley Act</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>Corporate Culture, Governance and Politics</td>
<td>Text: pp. 126-171 Cases: JFK; LEX; Reell Precision; FBS</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Employee Rights –Privacy Defamation</td>
<td>Text: pp. 172-195; Video Cases Cases: Waterbee; Webster; Email</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>October Break Employment Laws, Discrimination, Sexual Harassment</td>
<td>No Class Monday ADA, Title VII, ADEA, Family Medical Leave, FERPA, Worker’s Comp, Disability Cases: Walmart; Video cases</td>
</tr>
<tr>
<td>9</td>
<td>Mid-term Exam</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PART THREE: CORPORATE VALUES - LOOKING OUTWARD

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
<th>Reading and Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td></td>
<td>Stakeholders, Eminent Domain, Shareholders</td>
<td>Text: pp. 197-247; New Jersey Case, Cases: Tennessee, Poletown; Dayton Hudson</td>
</tr>
<tr>
<td>10</td>
<td></td>
<td>Takeovers, Downsizing, Offshoring, Product Safety</td>
<td>Text: pp. 258-303; NAFTA; Video Case, Cases: NW, Bush, Ford, P&amp;G, Playskool</td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>Environment, Health and Safety, Risk Management</td>
<td>Text: pp. 366-412; OSHA; EPA; Patriot Act, Cases: Reserve Mining, Ashland Oil; Exxon</td>
</tr>
</tbody>
</table>

PART FOUR: CORPORATE VALUES – INTERNATIONAL BUSINESS

<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Topic</th>
<th>Reading and Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td></td>
<td>Cross-Cultural Differences</td>
<td>Text: pp. 413-493, Cases: Changmai, Jakarta, Stam, Dow, ADC, Cree, Quiz 3</td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Globalization</td>
<td>Text: pp. 494-558; Term Paper Due Today, Cases: China, Yahoo, Oil/Gas, Monsanto</td>
</tr>
<tr>
<td>15</td>
<td></td>
<td>Public Policy and International Law</td>
<td>Text: pp. 559-595; UN, Caux, ILO, EU, Cases: Pakistan, Indonesia, UN, Kyosei</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>Corporate Social Responsibility</td>
<td>Text: pp. 595-629, Baldrige Model, CSR Self-Assessment</td>
</tr>
<tr>
<td>17</td>
<td></td>
<td>Final Exam</td>
<td></td>
</tr>
</tbody>
</table>

V. REQUIRED AND RECOMMENDED TEXTS:


VI. EVALUATION AND GRADING:

<table>
<thead>
<tr>
<th>Assessments</th>
<th>Values</th>
<th>Grading Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Midterm Exam</td>
<td>20 points</td>
<td>A = 90-100 points</td>
</tr>
</tbody>
</table>
2. Final Exam 20 points  
3. Class Presentation 15 points  
4. Case Analysis 15 points  
5. Term Paper 30 points  

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>60-69</td>
</tr>
<tr>
<td>F</td>
<td>0-59</td>
</tr>
</tbody>
</table>

**Examinations (40 points):** The midterm and final exams (worth 20 points each) will be a combination of multiple choice, true-false, matching and short answer/essay questions. Exams will cover the reading assignments in the text, course packet, handouts, homework, exercises and lectures. You are responsible for knowing everything that is assigned in the reading materials. If there is a concept you do not grasp, or something you do not understand, ask the professor for clarification. Please note that just because something from the book or assigned readings is not specifically addressed in class does NOT mean you are not responsible for knowing it. So keep up with the readings and coursework.

**Class Presentation and Case Analysis (30 points):** Students will select a case from the text to present in class. Students may work alone or in pairs. Students are expected to research the case, and be prepared to lead class discussions using the Case Analysis (Case Study) method. A typed paper of the Student’s Case Analysis, applying the two methods (5D’s and IRAC), is due on the day of the presentation. Selections for presentations must be submitted to the professor for approval by **September 2, 2005**. Presentations will be 30-45 minutes. **Note: Presentation (15 points) and Case Analysis (5 points).**

**Presentation Evaluation Criteria:** Presentations will be evaluated according to 5 areas.

I. **Professionalism:** Speaks in appropriate language/manner/demeanor; dresses for professional setting. (3 points)

II. **Preparedness and Clarity:** Delivers topic in a well-prepared manner. Shows evidence of extra research. Gives facts, leads arguments, and backs up information. Cites credible sources. (3 points)

III. **Thoroughness:** Covers all aspects of assigned area and gives thought to key issues. Allots time appropriately. (3 points)

IV. **Delivery:** Speaks clearly, maintains eye contact, uses visuals effectively, encourages class participation. Employs a creative approach. (3 points)

V. **Research:** Presents evidence of knowledgeable research on legal and ethical issues involved in the case. (3 points)

**Term Paper (30 points):** Students will research and write an original paper on a current topic involving ethical and legal issues in professional contexts. The papers are to be thoughtful, well-researched, and well-written analyses. The term papers are to be a minimum of 20 pages in length, typed, double-spaced, with 1 inch margins, and using a 12-point font (Times Roman or Courier, for example). A cover sheet (title...
page), table of contents and Reference page are to be included, and do not count toward the 20-page minimum limit. Students must use the APA format for citations.

Term Paper Evaluation Criteria: Term papers will be evaluated according to 5 criteria.

I. Relevant and Appropriate Topic (2 points)
II. Proper Formatting and Mechanics (2 points)
III. Well-researched (10 points)
IV. Thorough scholarly discussion and analysis (10 points)
V. Citations and References (APA standard) (3 points)
VI. Correct identification and discussion of laws and ethical issues (3 points)

An Information Sheet and Course Contract is to be completed, signed and turned in to the professor on the first day of class.

A Represents the highest grade possible and indicates outstanding achievement. This grade is not automatically given to the top student performance but instead indicates student work which demonstrates complete mastery of course learning objectives or evinces a level of creativity or originality which far exceeds course expectations. The grade indicates the student works independently and with strong initiative, seeking knowledge outside the normal framework of the course.

B Represents achievement considerably above expectations. Student performance demonstrates thorough understanding of course learning objectives and a high level of creativity or originality.

C Student performance meets designated course requirements and demonstrates understanding of the course material and attainment of the course learning objectives. This is the grade that may be expected of a student who puts forth a reasonable amount of time and effort and completes all requirements.

D This grade denotes substandard work and indicates incomplete and inadequate understanding of the course learning objectives. It indicates work which may not satisfy all requirements.

F This grade indicates serious deficiency in understanding course learning objectives and failure to complete requirements of the course.

VII. BIBLIOGRAPHY:
VIII. CHEATING AND PLAGIARISM:

Indiana University has adopted a code that applies, with only minor differences, to students on all Indiana University campuses. The code, which is available in the Office of the Dean of Students and in all school office, spells out what constitutes unacceptable behavior and the procedures to be followed when there are alleged cases of misconduct. The dean of students also has some very brief pamphlets on key areas of the code. What follows is not the code but rather abbreviated and paraphrased statements on key elements of the code: academic and personal misconduct as well as a section on what students should do if they believe that other students, faculty, or staff have violated their rights. The code also explains the procedures employed and how students may appeal decisions. For more information, consult the Code of Student Rights, Responsibilities, and Conduct as well as brochures located in the Office of the Dean of Students.

Indiana University Purdue University Indianapolis Code of Conduct

Cheating of any kind will be grounds for failure. You are allowed to discuss your assignments with others. However, you are expected to submit your own work for grading. You are expected to create your own assignments independent of others except when directed to work in teams. Do not cheat. The submission of false computer output is also considered to be cheating.

Cheating will not be tolerated. Cheating and/or plagiarism will be immediately punished with a grade of zero for the assignment in question, reported to the Chairman of the Department of Computer and Information Technology and a letter describing the infraction will be placed in your student file. Further disciplinary action will be pursued according to university policy as described in Part III of the Code of Student Rights, Responsibilities, and Conduct (Issued August 15, 1997).

Instructors using software to detect plagiarism are encouraged to investigate whether or not the student's permission is needed.

VIII. AMERICANS WITH DISABILITIES ACT:
If you need any special accommodations due to a disability, please contact Adaptive Educational Services at (317)-274-3241. The office is located in CA 001E.
Dear Eugenia,

Thank you for meeting with me today and explaining that the courses you are proposing are existing courses on the West Lafayette Campus and that your proposal is to extend them so they can be offered here. Also, I appreciate your explanation that the courses focus on technology and that you are willing to collaborate with SPEA on curricular issues.

SPEA IUPUI is supportive of the action to offer the following three courses at IUPUI:

- OLS 580 Interpersonal Skills for Leaders;
- OLS 581 Leadership and Ethics; and
- Tech 520 Technology, Society, and Ethics.

Greg

Greg Lindsey
Associate Dean and Duey Murphy Professor
School of Public and Environmental Affairs
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Indianapolis, Indiana 46202

Telephone: 317-274-2016
Fax: 317-274-5153
Mobile: 317-840-0995