

How to be certified as a Chinese language teacher in Indiana

I. What is *IDOE (Indiana Department Of Education)* looking for?

取得教师证资格的依据:

1. Teaching background: did you graduate from Normal University?
教育背景: 师范大学毕业?
2. Teaching status: is it current?
正式教学状况: 是否一直是正式老师?
3. Experiences teaching in America?
在美国有正式的教学经验?

II. Start the evaluation process:

审核程序

1. Checklist Form (*IDOE*) 申请表
<http://www.doe.state.in.us/dps/licensing/checklists/ChecklistOutOfStateGraduates.pdf>
2. Send transcripts to *Educational Credential Evaluator (ECE)* 学分认证
Send photo copies of your transcripts (**education you obtained from outside of US**) to *ECE* <http://www.ece.org/>
寄美国以外所得之学位/学分成绩单副本至 *ECE*
 - ❖ About \$130 + mailing fee
 - ❖ Take about a month
3. Transcripts of US schools: the original copies of the transcripts from all the schools you attended in US
在美修过的学分、成绩单正本
4. Criminal Background check 刑事背景资料调查:
Download "Limited Criminal History Request Form"
<http://www.doe.state.in.us/dps/licensing/checklists/criminalhistory.html>
 - ❖ \$7
 - ❖ Takes about a week
5. Send all the items from #2, 3 and 4 to *IDOE*
寄#2, #3 和#4项资料至 *IDOE*
On the checklist, the last item is "Other Relevant Application Materials". Make sure you collect as much evidence as you can.
注意: 申请表最后一项“相关资料”, 尽量收集。

▪ Evaluation results varied: 审核结果不同:

With lots or some teaching background, need no credit or 4-6 credits. 依照正式教学经验, 有的不须再修学分, 有的须再修4-6个或更多的学分。

III. Test(s) needed:

- Standard test 基本考试: Praxis I (no content area test so far 目前尚无主课测试)
 - CPR 心肺復甦法
 - Other tests: maybe required
- Certified in two subject areas: more desirable if you hold a teaching license with more than 1 subject area. 拿两科教师执照较容易找工作

**Most information was provided by Nancy Huang, the previous Chinese teacher of Perry Meridian High School. Nancy is now back in Taiwan teaching English. Thank you, Nancy ☺!!*