Constitution of the Active Student Artist Council

Section I.

Article I. The name of this council shall be known as the Active Student Artist Council.

Article II. Membership in this body shall include one elected representative from each Herron Art Department, as well, as well as from the Foundation program. Preferably all classes should be represented.

Article III. A minimum of 5 student representatives may volunteer, be selected by their respective department peers, student organizations, or selected by the executive officers. This will take place at the beginning of the school year.

Article IV. All representatives will be elected in the spring and will take office immediately. All terms will begin in the summer and end in the spring.

Article V. The student body of the Active Student Artist shall elect the following council members: President, Vice President, Secretary, Treasurer, and two Senators from the student body.

Article VI. The student council officer elections will take place in accordance with the USG Constitution and elections code.

Article VII. In the event of a vacancy of a position held by an ASA Officer, Student Representative, or Senator the council president shall contact, or may appoint, an alternative representative.

Article VIII. The student representatives shall be responsible for maintaining active communication between the ASA council and their respective departments.

Section II.

Article I. The president shall have the following responsibilities:
• Facilitate and assist other officers in their duties.
• Compile the agenda for meetings.
• Preside over council meetings.
• Call emergency meetings as needed.
• Uphold, update, and educate officers on the constitution of the ASA council.

Article II. The vice president shall have the following responsibilities:
• Facilitate and assist other officers in their duties.
• Monitor communication, webpage, listserv, or other types of communication.
• Monitor financial request of ASA.
• Monitor senator attendance and reporting to USG.

Article III. The treasurer shall have the following responsibilities:
• Facilitate and assist other officers in their duties.
• Handle the timely reporting of financial functions of the ASA.
• Head the finance committee.
• Insure that financial statements are reported to the USG.
• Monitor financial request of ASA.

Article IV. The secretary shall have the following responsibilities:
• Take comprehensive notes (minutes) at all ASA meetings
• Insure that minutes are reported to USG.
• Facilitate communication between ASA, and all students, department representatives, clubs, administration and alumni.

Article V. The senators of ASA shall have the following responsibilities:
• Attend ASA meetings
• Attend all meetings of the Undergraduate Student Government.
• Facilitate communication/education of USG to the ASA and student body.
• Assure that all reporting to USG is handled properly.
• Fulfill any duties assigned to them from the USG Constitution.

Article VI. The student Representatives shall have the following responsibilities.
• Attend ASA meetings
• Facilitate communication between students, departments, and the ASA
• Serve as alternate senators as needed
• Assist with ASA sponsored events as possible
• Advise the ASA of student concerns

Article VII. ASA shall meet at least once a month as required by the USG Constitution. This is important to maintain the vitality and continuity of the organization.

Section III...The finance committee shall be comprised of the officers and senators of the ASA. ASA Representatives should be informed of all financial decisions. The finance committee shall vote on all financial decisions of the ASA. The finance committee should vote on these matters, in finance committee meetings. Only one vote per person allowed. In accordance with the USG constitution, Non-school-based Student Organizations may not receive SAF allocations from the AC.

Section IV
Article I. In the case that an officer of ASA is found to be unable to perform his/her duties, impeachment procedures shall be initiated by the president and/or vice president and voted on by the council.

Article II. Impeachment proceedings will be presided over by the faculty advisor or their appointed representative.

Article III. The president shall appoint another member of the council, to the vacant position. If the position of president is vacant by impeachment or any other reason, the vice-president shall fill in as president and then appoint a new vice-president.

Section V
Article I. All members of ASA shall commit to the following responsibilities:
• Attending all meetings
• Serving on council subcommittees
• Serving on faculty committees
• Reporting back to ASA the findings of all committees

Article II. All members of ASA shall assist faculty members and students in understanding the council’s principles and procedures:
• Behind allocations for student activity fees
• For funding events sponsored by more than one club
• For funding speakers that are brought to campus by ASA

Article III. Representatives who serve on other student, faculty, and the administrative committees or task forces who are also in ASA should keep the council informed of any relevant information that may pertain to the council.

Article IV.
All members shall review the constitution and propose revisions as it sees fit. The proposed changes shall be reviewed by the council and voted on by the entire council.

Article V.
A. The IUPUI Chancellor has extended his or her authority to the USG to operate as prescribed in this constitution.
B. Further authority is drawn from the Code of Student Ethics, issued by the Indiana University Board of Trustees.
C. The Constitution of the IUPUI Undergraduate Student Government takes precedence over the Constitution of the ASA. As such the Constitution of the ASA is required to follow the guidelines set forth by The Constitution of the IUPUI Undergraduate Student Government.