
THE CHILDREN'S MUSEUM OF INDIANAPOLIS INTERNSHIP POSITION DESCRIPTION

Position Title: Science Programs Intern
Reports to: Science Programmer/School Programs Manager

Summary:

The Science Program intern will assist with a variety of science programs throughout the museum. The intern will work with school programs, public events, and family programs staff to create and facilitate science programs. The intern will work directly with teachers and families.

Internship Description:

Internship responsibilities include:

- Create science floor activities for children and families
- Facilitate science programs for children and families
- Assist with science teacher professional development
- Coordinate a science project with teen volunteers (MAPs)
- Research content for museum science programs

Possible projects: (if applicable)

- Creating and facilitating interactive science programs for the StarPoint Camp program
- Develop and facilitate science programs for a free night at the museum.
- Prepare materials for teacher science professional development and assist facilitator during summer institutes
- Create visit guides for school science programs
- Work with Museum Apprentices to develop a science project that incorporates museum galleries
- Plan or develop school and home school science programs to be implemented in the fall

Requirements:

Intern should:

- Currently attend a college or university.
 - Be willing to work with children and families.
 - Possess strong organizational and planning skills.
 - Possess knowledge of computers and basic software.
 - Possess an interest in science, education, or technology.
 - Have strong time management and multi-tasking skills.
 - Have some interest in or be majoring in education or science-related field.
 - Must be able to work a flexible schedule, including Sundays, weekdays, evenings, and holidays.
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