

Goal 4: Enhancement of the Resource Base

F. Increased efficiency of current usage

Duplication of Effort

Consider areas on campus, including P&T workshops and recruitment, where a reduction in the duplication of effort might result in savings. First phase of work will be to identify areas of possible duplication and then to prioritize review of specific areas.

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Current status

- The Committee identified some duplication of effort in current administrative structures, support programs, curriculum, recruitment, and internship programs.

Recommendations

- The various mentoring programs that bring IUPUI students together with students in local high schools, middle schools, and elementary schools should be centrally coordinated by Enrollment Services. (See report on High School Contacts.)
- Ensure that potential students, especially from under-represented populations, are given appropriate and consistent information on college preparation and enrollment opportunities.
- Distribute mentoring programs across more elementary and middle schools.
- Create a campus-level committee responsible for minimizing duplication of effort in general education and curriculum.
- Because the overall structure of OPD is unwieldy and leads to perceived, if not real, duplication of effort, reconsider OPD's structure, with tighter collaboration among CSL, CTL, and CRL.
- To keep the work of individual schools and units connected with the broader campus mission, track and reconsider the overall use of resources for each of the university's mission areas and responsibilities, especially where there may be overlap and duplication of effort (e.g., graduate applications, student evaluations, administrative support for the Summer Research Opportunity Program).
- Strengthen partnerships among the Solution Center, the Career Center, and academic units to improve the administration of internship programs.

Implementation

In progress:

- An Undergraduate Curriculum Committee is being established.
- OPD is being restructured to conserve resources by reducing duplication of effort.
- The Career Center and the Solution Center are coordinating their efforts.
- A central Web site on internship opportunities and related activities has been created. The Web site also serves as a gateway for organizations seeking interns.

Suggested:

- The Office of Community Service, University College, and Community Relations need to discuss approaches to coordinating the training of student mentors for K-12 students in the community. Explore the establishment of a coordinating committee, and identify any additional resources that might be needed.
- Track and discuss the use of resources at the campus-wide level through established campus-level committees or offices, such as PRAC for curricular matters, APPC for policy matters, Budgetary Affairs for fiscal concerns, and PAII for course evaluations.
- Create an IUPUI Internship Coordinating Committee, including representatives from schools with active experiential learning programs and a representative from the Career Center, to coordinate campus efforts.

(Revised August 23, 2007)